



Streamline your controlled export shipments

Expedite your clearance process for items controlled by the U.S. International Traffic in Arms Regulations (ITAR) and reduce the risk of customs delays with the FedEx International Controlled Export (FICE) service option.



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What is FICE?

FedEx® International Controlled Export (FICE) provides pickup, transportation, and import/export customs clearance of controlled exports from the United States and Puerto Rico to foreign locations that accept automated FedEx labels.

This service option is only available with FedEx International Priority® Express, FedEx International Priority®, FedEx International Priority® Freight, or FedEx International Priority DirectDistribution® services.

Please note: Paper air waybills cannot be used for FICE shipments.

FICE means extra assurance for smooth delivery of controlled goods

How does FICE help streamline my shipments?

The FICE service option gives you the convenience of customs-cleared, door-to-door delivery and the reliability of a time-definite commitment for controlled exports.¹

FICE can be used for export clearance and delivery of:

- Goods moving under a U.S. State Department (DSP) license, or under U.S. Drug Enforcement Administration (DEA) export permits 36, 236, and 486.
- In-bond shipments moving under a transportation and exportation bond (CBP Form 7512) from a foreign trade zone or bonded warehouse.

¹A \$50 per-shipment handling charge applies to all FICE shipments.

Put FICE to work for you

The FICE service option typically delivers in 1–3 business days to more than 205 countries and territories.

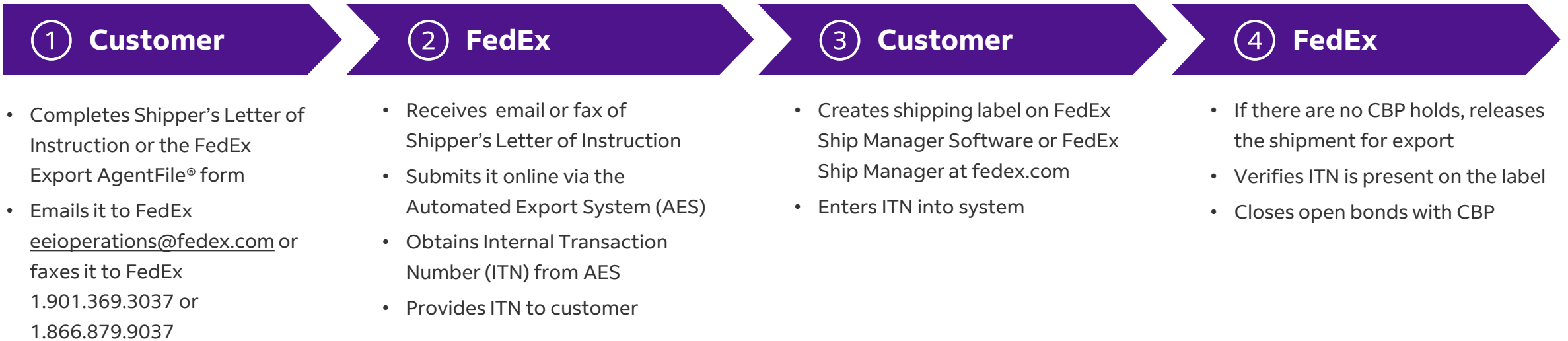
FICE can be used for international controlled export shipments of any size, including many types of freight and multiple-piece shipments.

Please note: The FICE service option is only available to U.S. and Puerto Rico origin shipments and only through the following electronic shipping solutions: FedEx Ship Manager® at fedex.com, FedEx Ship Manager® Software, FedEx Ship Manager® Server, and FedEx Web Services or FedEx APIs. No other shipping systems can be used for this service.



Electronic Export Information filing option: enlist agent

FedEx files Electronic Export Information (EEI) as agent for customer:



Electronic Export Information filing option: self-file

Customer self-files EEI:

① Customer

- Files via the AES
- Receives ITN from AES
- Creates shipping label on FedEx Ship Manager Software or FedEx Ship Manager at [fedex.com](https://www.fedex.com)
- Enters ITN into system

② FedEx

- If there are no CBP holds, releases the shipment for export
- Verifies ITN is present on the label for DSP license shipments
- Closes open bonds with CBP

Step-by-step: shipping FICE via FedEx Ship Manager at fedex.com

- ① Complete recipient information.

☑ Deliver to

SEARCH IN ADDRESS BOOK 🔍

Contact details

CONTACT NAME *

COMPANY

TAX ID/EORI NUMBER

PHONE NUMBER * ⓘ

PHONE EXTENSION

EMAIL

- ② Complete shipment information.

☑ Package details

PACKAGING *
Your Packaging ▾

Purchase a higher limit of liability from FedEx ⓘ

PACKAGES *

1

WEIGHT *

lb ▾

DIMENSIONS L x W x H

x x in ▾

ADD PACKAGE OPTIONS

- ③ Select appropriate international priority service under Service details.

☑ Service details ^

SHIP DATE *
Wednesday, June 12, 2024 ▾

SERVICE *
FedEx International Priority® ▾

SHOW RATES AND TRANSIT TIMES

Step-by-step: shipping FICE via FedEx Ship Manager at fedex.com (cont.)

- ④ Select FedEx international controlled export under Service options.
- ⑤ Select type of control and enter required fields for FICE type selected.
 - DEA: Permit No and Expiration Date
 - DSP: State Department License No and Expiration Date
 - T&E from a Foreign Trade Zone (FTZ): Bond Entry No. and FTZ Code
- ⑥ Read the FICE terms and conditions and select I have read, understood and agree to be bound by the FICE terms and conditions .

Service options

Signature options ?

Broker select ?

Hold at location ?

FedEx international controlled export ?

SELECT FICE TYPE * DSP-5

SDL LICENSE NO. * 123456789

EXPIRATION DATE * 07/25/2024

I have read, understood and agree to be bound by the [FICE terms and conditions](#)

You can find dangerous goods, dry ice, (lithium) batteries and non-standard packaging in the 'Package details' section or step. Click 'Add package options' for a package row to see the options.

Step-by-step: shipping FICE via FedEx Ship Manager at fedex.com (cont.)

- 7 Select I have already filed or will file using AES.
- 8 Select the AES citation type, enter the AES citation number, then select the harmonized destination control statement type.

The screenshot shows the 'Electronic Export Information (EEI)' section of the FedEx Ship Manager interface. It features a green checkmark icon and a title 'Electronic Export Information (EEI)'. Below the title is a warning box with an exclamation mark icon and text explaining that EEI is data filed through the Automated Export System (AES) for goods shipped from the US to a foreign country, and that users can authorize FedEx to file on their behalf, file themselves, or claim an exemption. Below the warning box is a dropdown menu labeled 'SELECT FILING OPTION *' with the selected option 'I have already filed or will file using AES'. To the left of this dropdown is a link 'FILE WITH ACE SECURE DATA PORTAL' with an external link icon. To the right is the text 'Already filed? Specify your filing:'. Below the dropdown menu are three more dropdown menus: 'AES CITATION TYPE *' with 'Pre-departure ITN' selected, 'AES CITATION *' with 'X20080710123456' entered, and 'DCS TYPE *' with 'Department of State' selected. Each of these three dropdown menus has a question mark icon to its right.

Step-by-step: shipping FICE via FedEx Ship Manager at fedex.com (cont.)

E-mail confirmation

FedEx requests you confirm your email address for the space approval process required for this shipment. Your email address will be required in the event additional approval is needed.

Once **Continue** is clicked, you will know if space has been immediately approved for your shipment if a label screen is displayed.

If a additional approval is required, you will not see a label screen and an email will be sent to you within 15 minutes indicating the status of your shipment. If approved, the email will contain a shipment specific URL for a page containing a printable label. You are encouraged to ship additional pieces while waiting for the email.

Click **Continue** if this is your correct email address or enter the correct address and click **Continue**.

Continue



- ⑨ If asked, review your email confirmation and select “Continue” if correct.
- ⑩ Your label should be marked CES for Controlled Export Service and have the X5 MEVA routing.
- ⑪ Print the label and place it on your package in a resealable international pouch (available from FedEx).
- ⑫ Place copies of any other shipping documents (EEI, Commercial Invoice, Certificate of Origin, for example) in the pouch.

What is International Traffic in Arms Regulations (ITAR)?

We provide International Traffic in Arms Regulations (ITAR) shipment handling processes that align with ITAR regulations allowing shippers to export items covered by a U.S. State Department license and other shipments requiring additional documentation processing or governmental “sign-off” prior to export.

This service option is only available with FedEx International Priority® Express, FedEx International Priority®, or FedEx International Priority® Freight services.

Please note: Paper air waybills cannot be used for ITAR shipments.

How FedEx helps keep you compliant

We're committed to opening and expanding markets to give you unequaled access to your customers, while providing a consistent, easy-to-use, and fast international shipping experience for your ITAR shipments.

ITAR-controlled commodities cannot enter or transit through countries or territories designated by the U.S. State Department as proscribed countries.

Our handling processes ensure sensitive shipments do not route through ITAR-prohibited countries or territories.



Step-by-step: shipping ITAR exempt via FedEx Ship Manager at fedex.com

- 1 Complete recipient information.

☑ Deliver to

SEARCH IN ADDRESS BOOK 🔍

Contact details

CONTACT NAME *

COMPANY

TAX ID/EORI NUMBER

PHONE NUMBER * ⓘ

PHONE EXTENSION

EMAIL

- 2 Complete shipment information.

☑ Package details

PACKAGING *
Your Packaging ▼

Purchase a higher limit of liability from FedEx ⓘ

PACKAGES *
1

WEIGHT *
lb ▼

DIMENSIONS L x W x H
x x in ▼

[ADD PACKAGE OPTIONS](#)

- 3 Select appropriate international priority service under Service details.

☑ Service details ^

SHIP DATE *
Wednesday, June 12, 2024 ▼

SERVICE *
FedEx International Priority® ▼

[SHOW RATES AND TRANSIT TIMES](#)

Step-by-step: shipping ITAR exempt via FedEx Ship Manager at fedex.com (cont.)

- ④ Select ITAR (exempt) under Service options. The user selections may appear differently in your shipping solution based on if you are shipping from the U.S. or outside the U.S.
- ⑤ Enter exemption number. If the exemption number is not applicable, enter “000000”.

Service options

- Signature options ?
- Broker select ?
- Hold at location ?
- ITAR (exempt) ?

EXEMPTION NO. *
123456

i You can find dangerous goods, dry ice, (lithium) batteries and non-standard packaging in the 'Package details' section or step. Click 'Add package options' for a package row to see the options.

Step-by-step: shipping ITAR exempt via FedEx Ship Manager at fedex.com (cont.)

Note: EEI filing is required for U.S. exports only.

- ⑥ Select I have already filed or will file using AES.
- ⑦ Select the AES citation type, enter the AES citation number, then select the harmonized destination control statement type.

The screenshot shows the 'Electronic Export Information (EEI)' section of the FedEx Ship Manager interface. At the top, there is a green checkmark icon and the title 'Electronic Export Information (EEI)'. Below this is a warning box with an exclamation mark icon and the text: 'EEI is the data that must be filed through the Automated Export System (AES) for goods shipped from the US to a foreign country. You can authorize FedEx® to send this information to AES on your behalf, file with AES yourself or claim exemption.' Below the warning box is a dropdown menu labeled 'SELECT FILING OPTION *' with the selected option 'I have already filed or will file using AES'. To the left of this dropdown is a link 'FILE WITH ACE SECURE DATA PORTAL' with an external link icon. To the right is the text 'Already filed? Specify your filing:'. Below this is another dropdown menu labeled 'AES CITATION TYPE *' with the selected option 'Pre-departure ITN'. Below that is a text input field labeled 'AES CITATION *' containing the value 'X20080710123456'. At the bottom is a dropdown menu labeled 'DCS TYPE *' with the selected option 'Department of State'. There are question mark icons next to the 'AES CITATION *' and 'DCS TYPE *' fields.

Step-by-step: shipping ITAR exempt via FedEx Ship Manager at fedex.com (cont.)

E-mail confirmation

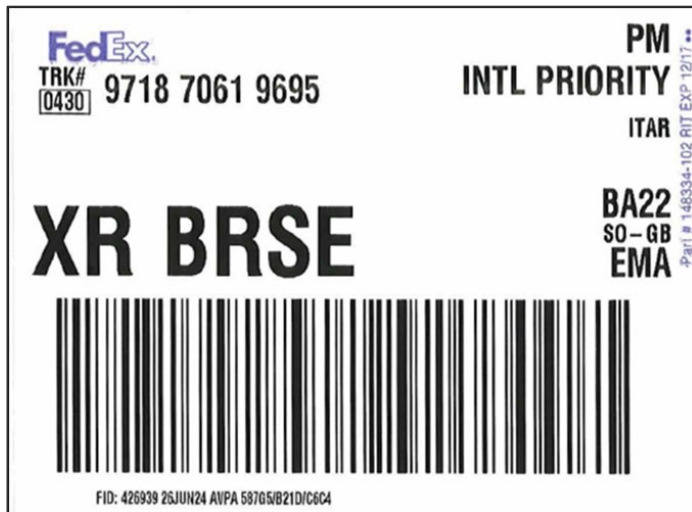
FedEx requests you confirm your email address for the space approval process required for this shipment. Your email address will be required in the event additional approval is needed.

Once **Continue** is clicked, you will know if space has been immediately approved for your shipment if a label screen is displayed.

If a additional approval is required, you will not see a label screen and an email will be sent to you within 15 minutes indicating the status of your shipment. If approved, the email will contain a shipment specific URL for a page containing a printable label. You are encouraged to ship additional pieces while waiting for the email.

Click **Continue** if this is your correct email address or enter the correct address and click **Continue**.

Continue



- 8 If asked, review your email confirmation and select “Continue” if correct.
- 9 Print the label and place it on your package in a resealable international pouch (available from FedEx).
- 10 Place copies of any other shipping documents (for example, EEI, Commercial Invoice, Certificate of Origin) in the pouch.

For more information

Click on “Special handling services” under the Value-added Options section of Our Services in the Service Guide on [fedex.com/us](https://www.fedex.com/us)

Call **1.800.GoFedEx 1.800.463.3339**

Appendix

Steps for shipping FICE via legacy Ship Manager



Steps for Shipping FICE via legacy FedEx Ship Manager® at fedex.com

The screenshot shows the FedEx Ship Manager interface for creating a shipment. The main form is divided into several sections: "My Shipment Profiles", "1. From", "2. To", "4. Billing Details", "Special Services (optional)", "Pickup/Drop-off (optional)", and "E-mail Notifications (optional)".

Three callout boxes highlight specific steps:

- 1 Complete recipient information.** This callout points to the "2. To" section, which includes fields for Country/Location (United States), Company, Contact name, Address 1, Address 2, City, State, ZIP, and Phone no.
- 2 Complete shipment information.** This callout points to the "3. Package & Shipment Details" section, which includes fields for Service type, Package type, No. of packages (1), Weight (lbs), Declared value (U.S. Dollars), and Ship date (06/25/2008).
- 3 Select FedEx International Controlled Export under Special Services.** This callout points to the "Special Services (optional)" section, which includes checkboxes for Saturday delivery, Hold at FedEx location, Broker select, and FedEx International Controlled Export.



Steps for Shipping FICE via legacy FedEx Ship Manager® at fedex.com (cont.)

FedEx International Controlled Export terms and conditions

FedEx International Controlled Export® is a Service Option for FedEx International Priority® and FedEx International Priority Freight® services allowing shippers to tender U.S. export shipments requiring pre-export regulatory clearances. Unless the FedEx International Controlled Export® service option is used, such U.S. export shipments requiring pre-export regulatory clearances are prohibited via FedEx International Priority® and FedEx International Priority Freight® services. Shipments tendered using the FedEx International Controlled Export® service option are governed by the terms and conditions in the current FedEx Service Guide, the terms and conditions of the automation system used to prepare this shipping transaction as well as these additional terms and conditions of use (this "Agreement"). Please read this information carefully. If you agree to be bound by this Agreement, you must acknowledge your agreement below on behalf of yourself and the entity, if any, with whom you are employed or represent. Once acknowledged, this document will constitute a legal agreement between Federal Express Corporation ("FedEx") and you and such legal entity (collectively referred to as "Shipper" or "You") governing all use of the FedEx International Controlled Export® service option. Please print out a copy of this Agreement and retain it with your files for future reference.

Section 1. Availability and Use:
The FedEx International Controlled Export® service option is available only to U.S. and Puerto Rico based shippers with an active FedEx Account Number. A FedEx International Controlled Export® enabled FedEx Ship Manager® Powership device and/or FedEx Ship Manager@fedex.com must be used to tender FedEx International Controlled Export® shipments.

Section 2. Additional Shipper Responsibilities:
Shipper agrees to comply with the following requirements with respect to every shipment for which FedEx International Controlled Export® service option is selected:

- Identify each FedEx International Controlled Export® shipment by selecting the FedEx International Controlled Export® option and the type of controlled export at time of shipment.
- Provide complete and accurate information including SED information, when required, if FedEx is filing that document on your behalf.
- Provide all paperwork required for export and import clearance, i.e. commercial invoice, license, etc. If you filed the SED, you must provide FedEx with the ITN received from AES using an original copy of the SED for that purpose.
- When you are shipping licensable and non-licensable commodities to the same recipient on the same day, only licensable commodities may be tendered as part of the FedEx International Controlled Export® shipment and any non-licensable commodities must be tendered to FedEx as a separate shipment on a separate air waybill.
- If shipment information is transmitted to FedEx, but the shipment is not subsequently tendered to FedEx on the same shipping day, You must contact the appropriate US government agency to make necessary corrections to any licenses or permits electronically decremented.
- The Shipper, Consignee, or Third Party selected to pay the transportation charges will pay the \$50.00 USD/shipment FedEx Handling Fee associated with this service option.(this fee will be billed to shipper only)

Section 3. Termination
Shipper may cease using the FedEx International Controlled Export® service option at any time. FedEx may discontinue, suspend or modify FedEx International Controlled Export® service at any time, for any reason, with or without notice. In addition, FedEx may terminate this Agreement at any time, without notice.

Section 4. Improper Use
In the event that Shipper improperly declares or tenders any shipment using the FedEx International Controlled Export® service option, or U.S. Customs disallows export of a FedEx International Controlled Export® shipment, FedEx may at its sole discretion consider the shipment undeliverable and the Undeliverable Shipments provisions in the FedEx Service Guide, Volume 3, will govern return, storage, or disposal of the shipment.

[Close window](#)

Print I do not agree I agree

Done Internet

4
Select "I agree" to terms and conditions.



Steps for Shipping FICE via legacy FedEx Ship Manager[®] at fedex.com (cont.)

The screenshot displays the FedEx Ship Manager interface. The left pane shows the '4. Billing Details' section with fields for 'Bill transportation to' (116970465), 'Bill duties/taxes/fees to' (Sender Prepaid), and 'Your reference' (146-14/Michelle). Below this is the 'Special Services (optional)' section with checkboxes for Saturday delivery, Hold at FedEx location, and Broker select. A dropdown menu for 'International Controlled Export' is open, showing options: Select, DSP-5, DSP-61, DSP-73, DSP-85, DSP-94, DSP License Agreement, DEA-36, DEA-236, and DEA-486. A callout box labeled '5' points to this menu with the text 'Select type of control.' The right pane shows the 'Special Services (optional)' section with a checked checkbox for 'FedEx International Controlled Export'. Below it, the 'FICE type' is set to 'DSP-5', and there are input fields for '* SDL license no.' and '* Expiration date'. A callout box labeled '6' points to these fields with the text 'Enter license number and expiration date.' Other sections visible include 'FedEx Delivery Signature Options', 'Pickup/Drop-off (optional)', 'E-mail Notifications (optional)', and 'Rates & Transit Times (optional)'.

5
Select type
of control.

6
Enter license
number and
expiration
date.



Steps for Shipping FICE via legacy FedEx Ship Manager[®] at fedex.com (cont.)

8. Electronic Export Information [Help](#) [Hide](#)

Please select one of the Electronic Export Information (EEI) options that correctly covers this shipment.

No EEI/SED required:

My shipment contents require an **Electronic Export Information/Shipper's Export Declaration of Commerce Export License** or an **ITAR export license**.

* EEI/SED Filing Option

Destination Control Statement

DCS type

7
Select "My shipment contents require ..."

8. Electronic Export Information [Help](#) [Hide](#)

Please select one of the Electronic Export Information (EEI) options that correctly covers this shipment.

No EEI/SED required:

My shipment contents require an **Electronic Export Information/Shipper's Export Declaration, US Department of Commerce Export License** or an **ITAR export license**.

* EEI/SED Filing Option

Step 1

* AES citation type

Step 2

* AES citation AES

8
Select "I have already filed or will file ..."



Steps for Shipping FICE via legacy FedEx Ship Manager[®] at fedex.com (cont.)

8. Electronic Export Information [Help](#) [Hide](#)

Please select one of the Electronic Export Information (EEI) options that correctly covers this shipment.

No EEVSED required:

My shipment contents require an **Electronic Export Information/Shipper's Export Declaration, US Department of Commerce Export License or an ITAR exemption?**

* EEVSED Filing Option: I have already filed or will file Post Dept

Step 1

* AES citation type: Pre-Departure ITN

Step 2

* AES citation: AES X20080710123456

Destination Control Statement

DCS type: Department of State

* DOS recipient: JOHN DOE

* DOS country:

- United Kingdom
- United States
- Uruguay
- Uzbekistan
- Vanuatu
- Vatican City(Italy)
- Venezuela
- Vietnam

- 9a**
Select the AES citation type.
- 9b**
Enter the AES citation number.
- 9c**
Select the harmonized destination control statement.

Steps for Shipping FICE via legacy FedEx Ship Manager[®] at fedex.com (cont.)

E-mail confirmation

FedEx requests you confirm your email address for the space approval process required for this shipment. Your email address will be required in the event additional approval is needed.

Once **Continue** is clicked, you will know if space has been immediately approved for your shipment if a label screen is displayed.

If a additional approval is required, you will not see a label screen and an email will be sent to you within 15 minutes indicating the status of your shipment. If approved, the email will contain a shipment specific URL for a page containing a printable label. You are encouraged to ship additional pieces while waiting for the email.

Click **Continue** if this is your correct email address or enter the correct address and click **Continue**.

10
Review your email confirmation and select Continue if correct.

Continue



11
Your label should reflect the legend CES for Controlled Export Service and the X5 MEVA routing.

Steps for Shipping FICE via legacy FedEx Ship Manager[®] at fedex.com (cont.)

12. Print the label and place it on the package in a re-sealable international pouch (available from FedEx).
13. Place copies of any other shipping documents (EEI, Commercial Invoice, Certificate of Origin, for example) in the pouch.



For more information

Click on “Special handling services” under the Value-added Options section of Our Services in the Service Guide on [fedex.com/us](https://www.fedex.com/us)

Call **1.800.GoFedEx 1.800.463.3339**