



MIDDLE EAST  
**IMPORT GUIDE 2024**



# MIDDLE EAST IMPORT GUIDE 2024



BAHRAIN



EGYPT



IRAQ



JORDAN



KUWAIT



LEBANON



OMAN



QATAR



SAUDI ARABIA



UNITED ARAB  
EMIRATES

Welcome to the FedEx Import Guide for the Middle East.

This guide aims at providing information regarding import regulations, and requirements for the FedEx served countries in the Middle East. The information provided here is as of January 1, 2022. Note that the customs regulations and sanctions are highly dynamic and may change from time to time. The FedEx team will strive to update you on any change in regulations and requirements as it evolves, via e-mail or through other channels.

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Middle East Road Network

# MERN

## Improving Delivery Networks within the Middle East



Fastest Road Network



Full Track and Trace Service



Express Clearance



100% Secure



On Demand Service



Custom Bonded



Full Body Trailers

BAHRAIN



# BAHRAIN



<b>Gateway</b>	Manama
<b>Shipping Mode</b>	By Air & Road
<b>FedEx Clearance</b>	Yes
<b>Broker Handover</b>	Not Possible
<b>DDP</b>	Yes
<b>DE Minimis</b>	USD 265

## DOCUMENTATION

The following documents are required to complete the clearance of a shipment into Bahrain:

1 Air Waybill	2 Detailed Commercial Invoice, if possible with the HS codes	3 Packing List	4 COO not required unless the customer wants duty exemption
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### The Importer must provide the below requirements for one time only:

- Clearance authorization letter stamped by the importer with authorized person signature.
- Copy of the valid Commerce Registration with Import and Export activity
- Copy of the authorized person ID card

The importer may be required to provide Ministerial approvals for restricted products such as telecommunications equipment, drugs, food items, CD's, publications, and chemicals to facilitate customs clearance.

This regulation has been implemented as of April 3, 2014. Additionally the country of origin of the goods being imported must be clearly stated on the shipping invoice and should match the country of origin marking on the actual product. This applies to all shipments irrespective of value. Failure to provide this information will result in shipments being held.

## IMPORTANT NOTES

-  Goods destined to Bahrain which are deemed as used personal effects, Repair & Return or Samples are exempted from these regulations. Please ensure if this is the case, it is clearly stated on the shipping invoice.
-  Bahrain introduced VAT (Value added services) at 10% on all imports regardless of value. FedEx will pay the VAT on behalf of the importer and collect at time of delivery.

# CUSTOMS GOODS CLEARING AUTHORIZATION FORM

## Customs Goods Clearing Authorization Form

I Mr/Office/Company .....

Address .....

CR NO / CPR NO .....

Authorize customs clearing agent **FEDEX** holding clearing license NO. **26645-01**. issued by Customs Affairs for completing all customs procedure, attend customs goods inspection procedure, give undertaking, sign on customs documents, present documents, pay all customs duties and charges, receive goods from customs point, and receive amount on behalf of me / My office / My company from customs, This authorization will be valid until I inform customs affairs in writing in case of any changes.

I also pledge that I will not violate rules appearing in customs unified law and its executive resolutions and other Customs Affairs rules, and I am taking full responsibility for details and information presented by the above mentioned person / organization and their conformity with the imported goods.

Name of Establishment / Company.....

Authorizer name and signature.....

Stamp:

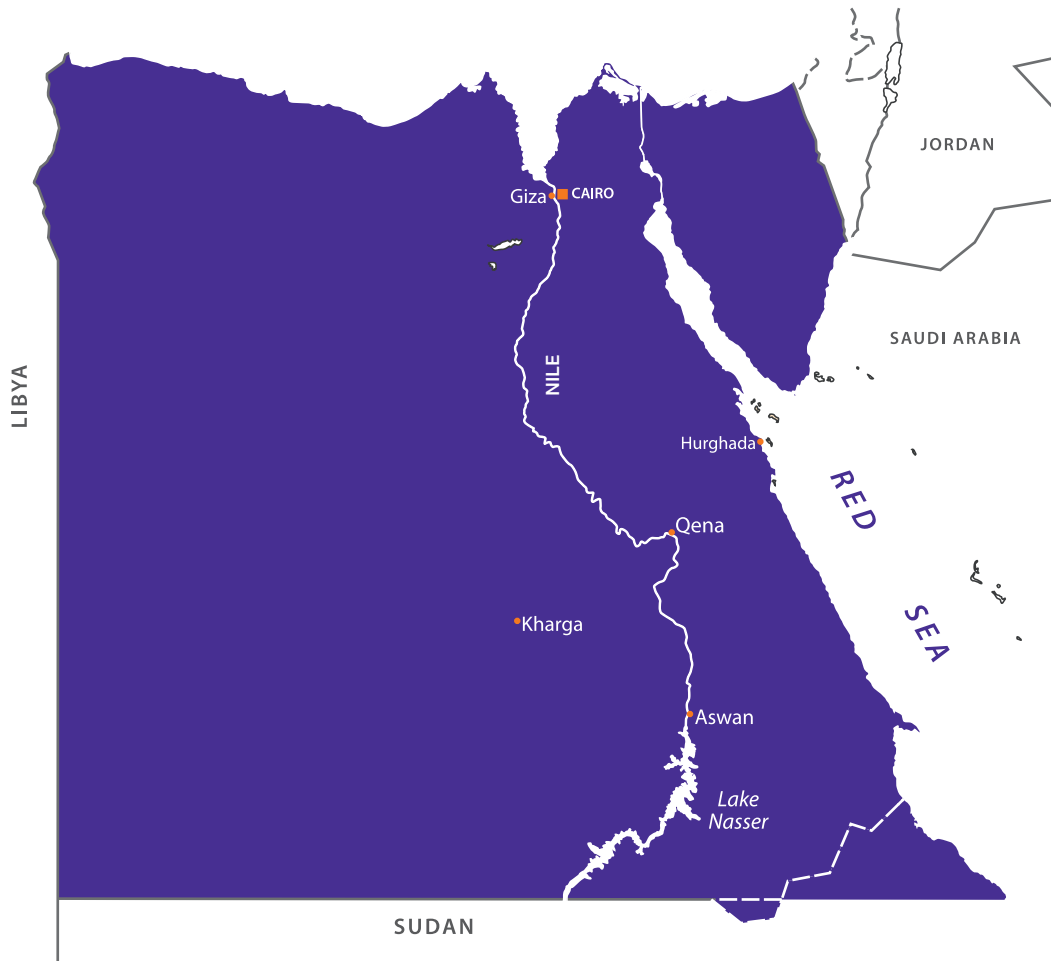
NOTE: companies have the right to authorize more than one clearing agent / clearing office.



EGYPT



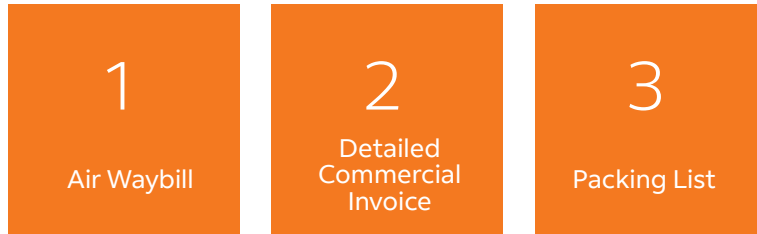
# EGYPT



<b>Gateways</b>	Cairo Airport
<b>Shipping Mode</b>	By Air
<b>FedEx Clearance</b>	No (via partner broker)
<b>Broker Handover</b>	Yes
<b>DE Minimis</b>	USD 0

## DOCUMENTATION

The following documents are required to complete the clearance of a shipment into Egypt:



- Certificate of Origin - Required for shipments valued above USD 2,000.
- For China only, the origin shipper must issue Certificate of Inspections & Quarantine (CIQ)
- Importation registration
- Bank Transfer form (proof of payment for commercial shipments)
- Company or Private use forms
- Value tax card should be valid for any clearance ( for all companies )

Under Egyptian Postal Authority regulations, the maximum weight permissible under a single Air waybill as a courier shipment into Egypt is 50 - 100 kgs. Shipments above 50 - 100 kgs will be transferred to main cargo for customs clearance and may incur clearance delays. The importer may be required to provide Ministry approvals for restricted products such as telecommunications equipment, drugs, food items, CD's, publications, and chemicals to facilitate customs clearance.

- Visa cards, passports and cheques are considered non-documents and will be subjected to management review and communication by Customs. An additional fee between 2000 to 2500 EGP for each item.
- Any chemical, Pharmaceutical, Herbs and seeds items without specific data about the items (origin, expiration date, country of manufacturer & etc.) not allowed.
- Apple iphone 14 & 15 not accepted in EG customs
- EG Customs applies Penalty 15,000 EGP to 30,000 EGP for any discrepancy on weight or pieces between the AWB information and the actual received items & the same for changing of consignee name

## CUSTOMS CLEARANCE PAPERWORK

### Paperwork required for Investment Companies

- Ministry of Investment's approval
- Customs Dealing Card copy
- Taxes Card Copy
- Commercial Registration Card copy
- Authorization Letter original

### **Paperwork required for Petroleum Companies**

- EGPC (Egyptian General Petroleum Corporation) declaration for exemption purposes
- Customs Dealing Card copy
- Non Exemption clearance process will require
- Commercial Registration Card copy
- Taxes Card copy

### **Paperwork required for Diplomatic Entities**

- Form number 4k issued by Foreign Ministry.
- Stamped Authorization letter to representative entity.
- The AL will be valid for 90 days from the date of issue.

### **Paperwork required for Industrial Companies**

- Industrial Companies must upload the power of attorney on MTS system additional to the commercial documents for each organization.
- Industrial License copy
- Customs Dealing Card copy
- Taxes Card copy
- Commercial Registration Card copy
- Customs Form 6 (For Company use)
- Customs Form 5 (For industrial use)
- Bank Form 4 for industrial use - declared value is >USD 5,000

### **Paperwork required for Commercial Companies**

- Industrial Companies must upload the power of attorney on MTS system additional to the commercial documents for each organization.
- Import License copy
- Customs Dealing Card copy
- Taxes Card copy
- Commercial Registration Card copy
- Internal use form stamped and signed
- Bank Form 4 for industrial use where value >USD 2,000
- Power of attorney original
- Export and Import control authority approval for commercial quantity

### **Paperwork required for Free Zone Companies**

- Customs Dealing Card copy
- Free Zone declaration original form

## **Paperwork required for Repair & Return “R&R”**

- Customs dealing Card copy
- Taxes Card copy
- Commercial Registration Card copy
- Customs 126 KM original Form
- Repair & Return Invoice show repair cost
- Serial number must be engraved on all parts
- If shipment arrives with a different serial number, customs will treat shipment as a new unit (subject to duty and taxes)

## **Paperwork required for Government Entities**

- Stamped letter from government department, explaining activity, nature of commodity and reason to import. (Euro 1 Form to be completed by the shipper for any inbound from European Countries).

## **Special Approvals requirement & their Regulatory Authorities**

- Food or food samples: Food Authority
- Seeds / Plants: Ministry of Agriculture & Land Reclamation
- Video cassettes, CDs, DVDs: Public Authority for Audio & Visual Works Censorship
- Color printer, Scanners: Ministry of Interior Public Security Department Telephones (regular/cellular) and telecom equipment, National Telecommunication Regulatory Authority - “NTRA”
- Satellite receiver: Egyptian TV & Radio Authority
- Books, Brochure, Magazines: Printing Authority
- Drugs, medical product, cosmetics, dental instruments: Ministry of Health Population. Central Administration of Pharmaceutical Affairs
- Films: Films Import & Export Licenses Committee
- Wooden products: Ministry of Agriculture & Land Reclamation
- The consignee must provide a medical report to the pharmacy authority for personal medicines.
- Remote controlled (wireless electronic toys and parts) will be reviewed by criminal lab and NTRA for an additional cost of \$80 USD.



## CERTIFICATE OF ORIGIN

Certificate of origin is issued by the local Chamber of Commerce at the country where the shipment is shipped from. The invoice and the Certificate of Origin is legalized by the nearest Egypt Embassy or Consulate in the origin country. When countries unite in trading agreements, they may allow Certificate of Origin to state the trading bloc as the origin, rather than the specific country i.e. EU. For shipments that require a Certificate of Origin endorsement by the Chamber of Commerce of the Invoice is sufficient

Certificate of Origin (COO) to be attested & legalized from the Chamber of Commerce .

Certificate of Origin				
Shipper Name and Address		Forwarding Agent - References		
Consignee Name and Address		Customer Purchase Order No.		
Exporting Carrier AIR FREIGHT		Port of Embarkation - X appropriate box <input checked="" type="checkbox"/> Air <input type="checkbox"/> Ocean		
Total Number of Packages 4		Date of Export 3/24/2014		
Country of Origin	Commodity Description	Qty / U/M	Weight (kg)	
			Gross	Net
			526 kg	
<p>These commodities, technology or software were exported from the United States of America in accordance with the Export Administration Regulations. Diversion contrary to U.S. law prohibited.</p> <p>Dated at <u>09:55:46</u> on the <u>24</u> day of <u>March</u>, <u>20 14</u>. Signature of Owner/Agent: _____</p> <p>Sworn to before me this <u>24</u> day of <u>March</u>, 20 <u>14</u>. Signature of Notary: _____</p> <p>The <u>BLUE SPRINGS CHAMBER of COMMERCE</u>, a recognized Chamber of Commerce under the laws of the State of <u>MISSOURI</u>, has examined the manufacturer's invoice or shipper's affidavit concerning the origin of the merchandise and, according to the best of its knowledge and belief, finds that the products named originated in the Country listed above.</p> <p>Secretary: _____</p>				

IRAQ



# IRAQ

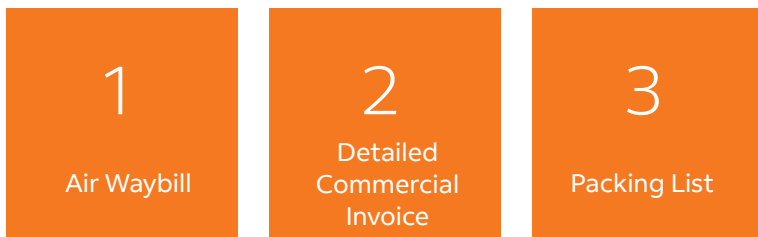


<b>Gateways</b>	Baghdad and Erbil Airports.
<b>Shipping Mode</b>	By Air
<b>FedEx Clearance</b>	No (via partner broker)
<b>Broker Handover</b>	Yes
<b>DDP</b>	Yes
<b>DE Minimis</b>	USD 0



## DOCUMENTATION

The following documents are required to complete the clearance of a shipment into Iraq:



The importer may be required to provide Ministerial approvals for restricted products such as telecommunications equipment, drugs, food items, CD's, publications, and chemicals to facilitate customs clearance.

## OIL & GAS IMPORTS FOR SOUTHERN IRAQ

### Dutiable Shipments

- Commercial Invoice (English & translated into Arabic)
- Packing list (English & translated into Arabic)
- Certificate of Origin (endorsed by Iraqi Embassy)
- Certificate of Conformity (only were required by the Iraqi authorities)
- Import license from relevant ministry – based on the imported product (example: medicine – need approval from Ministry of Health)

### Non Dutiable / South Oil Company (SOC) Contract

- Commercial Invoice (English & translated into Arabic)
- Packing list (English & translated into Arabic)
- Certificate of Origin (endorsed by Iraqi Embassy)
- Copy of the Contract with SOC (South Oil Company) (translated into Arabic)
- Letter from the consignee declaring whether shipment is temporary or permanent import (also needs to be translated into Arabic)
- Original Air waybill copy (provided by FedEx)



### IMPORTANT NOTES

- Exemptions for Oil & Gas shipments are only applicable to importers/consignees that have contracts with the SOC and the imported items are part of the agreed contracted list.
- SOC manages and regulates all Oil & Gas imports into the Southern Government of Iraq and work hand in hand with the Customs.
- SOC determines what paperwork and documentation are required in clearance and they are the only ones authorized to issue permits for exemption of material in South Iraq.
- SSOC Brokers are employees of SOC working for the SOC – they are not third-party independent brokers; thus FedEx cannot replace them or perform their activities.


- Any shipment arriving without a COO will be detained in Customs and there will be a deposit fee of (Iraqi Dinar) ID 250,000 to ID 750,000 depending on the declared value. Please be advised that values are reassessed by Customs if deemed too low based on internal Iraqi Custom Guidelines.
- If Certificate of Origin (COO) is not produced within 30 days, the deposit will be confiscated, and an official receipt will be provided.
- Exemptions for Oil & Gas shipments are only applicable to importers/consignees that have contracts with the SOC, and the imported items are part of the agreed contracted list. SOC manages and regulates all Oil & Gas imports into the Southern Government of Iraq and work hand in hand with the Customs.



## CERTIFICATE OF ORIGIN

Certificate of origin is issued by the local Chamber of Commerce at the country where the shipment is shipped from. The invoice and the certificate of origin are legalized by the nearest Iraq Embassy or Consulate in the origin country.

When countries unite in trading agreements, they may allow Certificate of Origin to state the trading bloc as the origin, rather than the specific country i.e. EU. For shipments that require a Certificate of Origin endorsement by the Chamber of Commerce of the Invoice is sufficient.

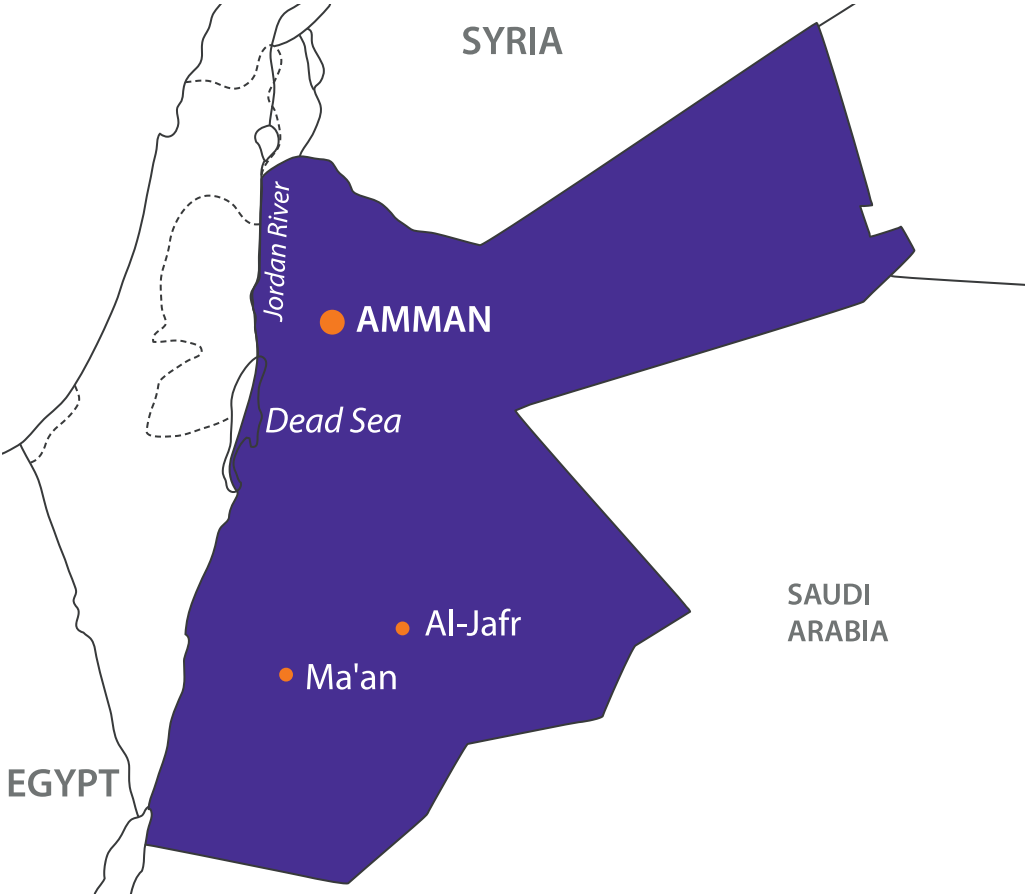
<b>ORIGINAL</b> Seite 1/1 Nr. 54168 Exporteur Exportateur Esportatore Exporter	
Empfänger Destinataire Destinatario Consignee	
Ursprungsland See below Pays d'origine Paese d'origine Country of origin	
Angaben über die Beförderung (Ausfüllung facultativ) Informations relatives au transport (mention facultative) Informazioni riguardanti il trasporto (indicazione facoltativa) Particulars of transport (optional declaration) <b>AIRFREIGHT</b>	
Bemerkungen Observations Osservazioni Observations VAV 01.11.2013	
Zeichen, Nummern, Anzahl und Art der Packstücke; Warenbezeichnung Marques, numéros, nombre et nature des colis; désignation des marchandises Marche, numeri, numero e natura dei colli; designazione delle merci Marks, numbers, number and kind of packages, description of the goods	Nettogewicht Poids net Peso netto Net weight kg, l, m3 etc./etc. <b>248.000 KG</b>
Die unterzeichnete Handelskammer bescheinigt den Ursprung oben bezeichneter Ware La Chambre de commerce soussignée certifie l'origine des marchandises désignées ci-dessus La sottoscritta Camera di commercio certifica l'origine delle merci summenzionate The undersigned Chamber of commerce certifies the origin of the above mentioned goods	
For verification of this document visit <a href="http://www.everify.ch">www.everify.ch</a> . Security code:	
Luzern, 04.02.2014	 Industrie- und Handelskammer Zentralschweiz Chambre de Commerce et de l'Industria della Svizzera Centrale Camera di Commercio e dell'Industria della Svizzera Centrale Chamber of Commerce and Industry of Central Switzerland Markus Wermelinger



JORDAN



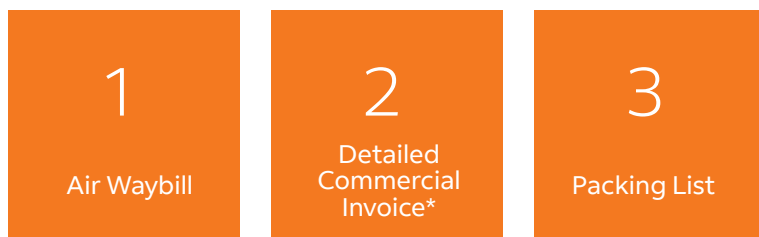
# JORDAN



<b>Gateways</b>	Amman Airport
<b>Shipping Mode</b>	By air & by road
<b>FedEx Clearance</b>	No (via partner broker)
<b>Broker Handover</b>	Yes
<b>DDP</b>	Yes

## DOCUMENTATION

The following documents are required to complete the clearance of a shipment into Jordan:



\*Detailed Commercial Invoice containing true market value, National ID # of recipient (for personal) or TAX ID # (for commercial)

FedEx does not have a brokerage license to clear shipments and instead use a third party broker to clear shipments into Jordan. The importer has the option to use the FedEx designated broker or their own broker. Recipient should provide Letter of Appointment (LOA) to appoint FedEx designated broker to do the clearance (for commercial only).



The importer may be required to provide Ministerial approvals for restricted products such as telecommunications equipment, drugs, food items, CD's, publications, and chemicals to facilitate customs clearance, same will take 3- 2 days.

Ecommerce shipments addressed to personal names will be exempted from duties & taxes, however, customs fees will be applied as below :

- 50 USD = 5 JODs fixed
- USD50 + up to USD300 if above USD300, shipment will be subjected to formal clearance

## BROKER ARRANGEMENTS

- FedEx does not have a broker license in Jordan and recipient can however authorize FedEx approved clearance broker with LOA (Letter of Appointment).
- This is standard practice with the courier industry in Jordan where shipment clearance is only possible through licensed brokers.
- The importer has the option to use their own broker or to engage the services of the FedEx broker.
- If the consignee uses their own broker, FedEx will hand over the clearance documents to the nominated broker and they will be responsible for clearance and delivery of the shipment (delivery can be done by FedEx broker if requested by customer).



- If the consignee uses the FedEx broker, we will be responsible for the clearance and delivery of the shipment.
- Broker Authorization Letter is required for FedEx broker clearance (sample below).
- All Commercial shipments are subject to Formal Clearance regardless of value, depending on HS code and weight of the commodity.
- All shipments are subject to revaluation; any incorrect statement of shipment value will lead to heavy penalties.



# LETTER OF AUTHORIZATION

This form is required to authorize Non FedEx Broker (NFBRK) clearance & delivery by recipient - shown below samples in both Arabic & English languages.

**السادة دائرة الجمارك المحترمين**  
**السادة شركة عاتية / الخطوط الملكية الأردنية (الملكية الأردنية) المحترمين**

**تحية واحترام وبعد**

**نحن :**

اسم الشركة : \_\_\_\_\_

عنواننا بواسطة : \_\_\_\_\_

رقم الهاتف : \_\_\_\_\_

تفوض المبادأة شركة مالترانس للتخليص والملاحة والتخليص او من يلوب عنهم بموجب تفويض خطي بالتالي بما يلي :-

- 1 - استلام التوليصه ورقم
- 2 - اجراء وانمام معاملات التخليص وكافة الاجراءات ذات العلاقة واستلام جميع النوالص المتعلقة بالتشحات والنضامح الواردة لنا عن طريق مركزكم .
- 3 - تمام كافة الاجراءات الجمركية والمالية المتعلقة بالتشحات والنضامح الواردة لنا والتخليص عليها وذلك امام دائرة الجمارك والنوالر والجهات المختصة الاخرى وتمديد كافة الاجور والرسوم والمصاريف ذات العلاقة بما بما في ذلك كافة الرسوم الجمركية وحضرات المبيعات واي رسوم او اجراءات اخرى . والتوقيع عفا على اي تمهدات ذات علاقة تطلوبونها او تطلبها دائرة الجمارك او اي دائرة مختصة اخرى بهذا الخصوص . والتوقيع على ملفات المصالحة لولاية عفا .
- 4 - استلام النضامح والتشحات والتوقيع لولاية عفا على وثائق الاستلام
- 5 - القيام باي اعمال وامور اخرى وتوقيع اي وثائق ودفع اي رسوم او مترائب او اجور يتسلى بتلقي ما ورد اعلاه

يحتر هذا التفويض ساريا لمره واحده فقط ، كما ولحق دائرة الجمارك والملكية الأردنية عن اي مسؤولية مهما كانت لتسأ عن العمل بموجب هذا التفويض .

**واغفوا الاحترام**

الاسم : \_\_\_\_\_  
المسمى الوظيفي : \_\_\_\_\_  
الرقم الحضري : \_\_\_\_\_  
التوقيع : \_\_\_\_\_

توقيع ومصادقة البنك

Dears Customs Department  
Honorable Royal Jordanian Company (Royal Jordanian)

Greetings, respect and after

The Company's name: \_\_\_\_\_

Our address is: \_\_\_\_\_

Telephone number: \_\_\_\_\_

We authorize the Messrs. Maltrans for shipping and clearance agencies or their representatives under a written authorization to do the following:

- 1 - Receipt of policies and accessories
- 2 - Conducting and completing clearance transactions and all related procedures and receiving all policies related to shipments And goods exported to us via your center.
- 3 - Completion of all customs and financial procedures relating to shipments and goods received for us and clearance on them in front of The customs department, the departments and other competent authorities and the payment of all fees, fees and related expenses including including all customs duties, sales taxes and any other taxes, taxes or fines, and signing us on any related undertakings required by the Customs Department or any other competent department in this regard. And to sign reconciliation requests on our behalf
- 4 - Receive the goods Salories and sign on our behalf on the receipt documents
- 5 - Doing any other business and signing any documents and paying any fees, taxes or fees related to the implementation of the above

This authorization is considered for one time. We also exempt the Customs and Royal Jordanian Department from any responsibility whatsoever arising out of the work under this authorization.

Best regards

The name: \_\_\_\_\_  
Job title: \_\_\_\_\_  
Tax Number: \_\_\_\_\_  
Signature: \_\_\_\_\_

Signature and endorsement of the bank



KUWAIT



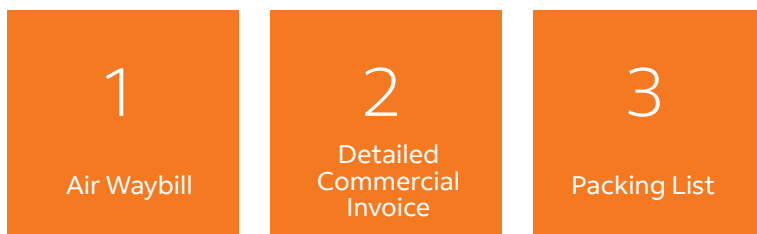
# KUWAIT



<b>Gateways</b>	Kuwait
<b>Shipping Mode</b>	By air & by road
<b>FedEx Clearance</b>	Yes
<b>Broker Handover</b>	Yes
<b>DDP</b>	Yes
<b>DE Minimis</b>	USD 324.25 (for personal) USD 0 (for commercial)

## DOCUMENTATION

The following documents are required to complete the clearance of a shipment into Kuwait:



- Certificate of Origin is required for shipments weighing 100 kilos and above or where the value is KD 1000 (USD 3,268) if shipment is formal clearance only
- Certificate of Conformity is required for certain products (ICCP - International Conformity Certification Program is required for certain commodities including all electronics items. The Public Authority for Industry (PAI) is the regulatory authority responsible for ICCP)
- If shipment is under formal clearance, Legalization is required, done on arrival in Kuwait with consignee paying charges. Legalization Costs KD 10.00 per invoice, KD15.00 for a Certificate of Origin, KD 4.00 admin charge. The importer may be required to provide Ministerial approvals for restricted products such as telecommunications equipment, drugs, food items, CD's, publications, and chemicals to facilitate customs clearance.
- All imported shipments are dutiable except for documents. Non-document shipments (including printouts) require Invoice with value.
- Personal shipments (addressed to personal name) with value below 100 KD will be exempted from duty and taxes only, service charges will still be applicable.
- For formal clearance shipments which will require PAI (Public Authority of Industry) approval, consignee will have to register and apply for an online approval from PAI directly. Same will be required for shipments require Environmental (Ozone) approval. Both approvals should be only done by consignee and cannot be obtained by FedEx.

## MINISTRY OF COMMUNICATION (MOC)

As of September 2021, Ministry of Communication (MOC) introduced new on-line portal to obtain the required approvals. FedEx registered on the MOC / CITRA portal and already started obtaining required MOC approvals for consolidation shipments only.

- For high value and formal clearance shipments, it is the customer's responsibility to register on the MOC portal, obtain the approvals, pay the charges by themselves.
- New charges 20KD will be applicable on all companies and commercial shipments regardless of the quantity shipped.



- For high value commercial shipments falling under formal clearance category, it will be consignee's responsibility to obtain the approval.
- Personal shipments with number of pieces below 10 pieces per item will be exempted from the new charges.
- New charges will be applicable on personal shipments with 10 pieces and above per item (these shipments will be separated on instant clearance Bayan)

## IMPORT CLEARANCE OPTIONS

### Formal Clearance

- If the shipment value is above USD 15,000 or the weight is above 100 kg, then formal clearance is required. However this option is subject to customs decision in Kuwait and may be also required for shipments below this value and weight as well.
- Attested Detailed Invoice/Packing List are required for all formal clearance shipments.
- Original COO (A certificate of Origin) required if shipment is under formal clearance and value above USD 1,500 or weight 70KGs.
- Consignee will have to register and apply online approvals from authorities ,when shipments require PAI (Public Authority of Industry) and Environmental (Ozone) approval. Both approvals need to be obtained by consignee and cannot be obtained by FedEx.

### Instant Clearance

- Shipments below above threshold will be considered Instant Clearance.
- Detailed Invoice is only required for instant clearance shipments.

### Consolidation

- Instant clearance shipments are eligible for consolidation clearance.
- Consolidation clearance will not have any supporting documents for charges, only FedEx receipt.

## IMPORTANT NOTES



Customs Auditor has the right to reject/categorize shipments under which clearance process the shipments should go through. For example: Shipment containing 2 machine parts with weight 150KGS – value USD 5,000, shipment can be processed as Instant Clearance. We recommend sending an email to [kwi-customs@corp.ds.fedex.com](mailto:kwi-customs@corp.ds.fedex.com) for further clarification on what documents will be required for clearance based on the details provided on email.

## CLEARANCE SERVICES AVAILABLE

- Repair and Return
- Gold/Valuable Goods
- B9 (exempted shipments)
- MAKASA
- EURO 1
- CITES & NON-CITES

Any of the above services, an email must be sent to [admin.kwi@fedex.com](mailto:admin.kwi@fedex.com) and [kwi-customs@corp.ds.fedex.com](mailto:kwi-customs@corp.ds.fedex.com) prior to moving the shipment for validation and document requirements.



# CERTIFICATE OF ORIGIN

Certificate of origin is issued by the local Chamber of Commerce at the country where the shipment is shipped from. The commercial invoice and the certificate of origin should be legalized by the nearest Kuwait Embassy or Consulate in the origin country. When countries unite in trading agreements, they may allow Certificate of Origin to state the trading bloc as the origin, rather than the specific country i.e. EU. For shipments that require a Certificate of Origin endorsement by the Chamber of Commerce of the Invoice is sufficient.

1. EXPORTER (NAME, ADDRESS, COUNTRY) (المصدر (اسم، عنوان، بلد))		UNITED ARAB EMIRATES دولة الإمارات العربية المتحدة	
2. CONSIGNEE (NAME, ADDRESS, COUNTRY) (المرسل اليه (اسم، عنوان، بلد))		 <b>غرفة دبي</b> <b>DUBAI CHAMBER</b> شهادة المنشأ Certificate of Origin	
		Certificate No. 200435681	Date 11-OCT-2020
		<b>ORIGINAL</b>	
3. Means of Transport: Vessel's Name/Flight No. / By Courier (وسيلة النقل)	6. Country of Final Destination (بداية الرحلة)	Kuwait	
4. Estimated Date of Departure (التاريخ المتوقع للتحرك)	7. Invoice No. and Date (رقم و تاريخ الفاتورة)		
5. Port of Discharge (موانئ أو مكان التفريغ)	8. Country of Origin of Goods (Doha, Hong Kong, South Korea, Vietnam) (بلد منشأ البضاعة)		
9. Marks & Numbers (العلامات والأرقام)	10. Description of Goods (Include Brand Names if Necessary) (معلومات عن البضاعة وصفها بما في ذلك أسماء العلامات التجارية إذا لزم الأمر) (As per the attached Invoice / End of Description)	11. Quantity & Unit (الكمية والوحدة)	
 			
12. CERTIFICATION BY THE COMPETENT AUTHORITY (تصديق جهة الإصدار)		This hereby certify that evidence has been produced to satisfy us that the goods specified above originate in / were processed in the country shown in box 8. This Certificate is, therefore, issued and certified to the best of our knowledge and belief to be correct and without any liability on our part.	
 Authorised Signatory (الممثل المصرح به)		 INTERNATIONAL CHAMBER OF COMMERCE CERTIFICATE OF ORIGIN Issued in Dubai, U.A.E.	
		 DUBAI CHAMBER Chamber of Commerce & Industry Dubai, U.A.E.	
Once this Certificate is issued, it shall be invalid should any alteration be made to this Certificate, without the competent authority's authorization.		بمجرد إصدار هذه الشهادة فإن أي تغيير فيها دون إذن من جهة الإصدار يجعلها لا قيمة.	
For online verification of this certificate, please visit: <a href="http://www.dubai-chamber.com/verify">http://www.dubai-chamber.com/verify</a> Verify ID: 040833071979 <a href="https://www.dubai-chamber.org/">https://www.dubai-chamber.org/</a>		For online verification of this certificate, please visit: <a href="http://www.dubai-chamber.com/verify">http://www.dubai-chamber.com/verify</a> Verify ID: 040833071979 <a href="https://www.dubai-chamber.org/">https://www.dubai-chamber.org/</a>	
Page 1 of 1			

# CERTIFICATE OF CONFORMITY

## Shipment Labeling

- Labeling and marking requirements are compulsory for any products to be exported to Kuwait.
- Labeling is required for all products and is particularly important for companies marketing food products, personal care products, health care products, and pharmaceuticals.
- Kuwait Conformity Assurance Scheme (KCAS) has specific requirements for identifying marks and labels for various imported items.
- All products should carry a stamp or permanent non-removable sticker which states the country or manufacture.
- Shipments / parts which do not have a country of origin stamp or sticker will be rejected by Kuwait customs for further actions by the importer.
- For further details customers can visit the following link:

<https://www.pai.gov.kw/portal/page/portal/pai/KUCAS>

### TECHNICAL INSPECTION REPORT KUWAIT CONFORMITY ASSURANCE SCHEME

## تقرير المعاينة الفنية نظام تأكيد المطابقة الوطني

EXPORTER المصدر	TR NO. رقم التقرير	TR ISSUE DATE تاريخ التقرير
IMPORTER المستورد	CO REF. NO. رقم ملف المكتب	
COUNTRY OF SUPPLY بلد التوريد	INSPECTION DATE تاريخ المعاينة	
ARRIVAL POINT ميناء الوصول	25 Jun 2019	

ITEM NO.	COUNTRY OF ORIGIN	INVOICE NO. / DATE	QUANTITY	PRODUCT CAT.	PRODUCT DESCRIPTION	REFERENCE NUMBER
الرقم	بلد المصنع	رقم الفاتورة / تاريخها	الكمية	فئة المنتج	وصف المنتج	رقم التقرير / التقييم الفني
1		847700268 24 Jun 2019	3,285 PCS	442		KUCAS0010019

REMARKS ملاحظات	If test is conducted في حالة إجراء اختبار NAME OF LAB اسم المختبر DATE OF TEST تاريخ الاختبار
--------------------	--

This Report confirms that the above products passed technical inspection as per Kuwait's technical regulations  
هذا التقرير يثبت ان المنتجات كسيرة اعلاه اجتازت المعاينة الفنية وفق اللوائح الفنية الكويتية

KUCAS COUNTRY OFFICE المكتب	Dubai, UNITED ARAB EMIRATES
NAME الاسم	
DATE التاريخ	25 Jun 2019
SIGNATURE التوقيع	

Page 1 of 1

8377569

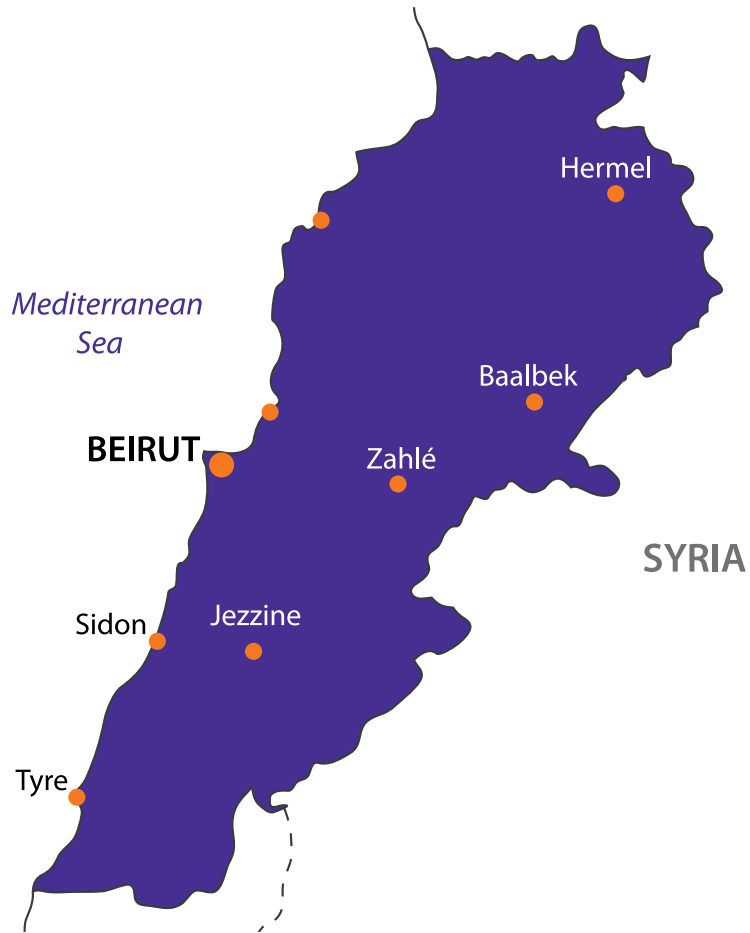


# LEBANON





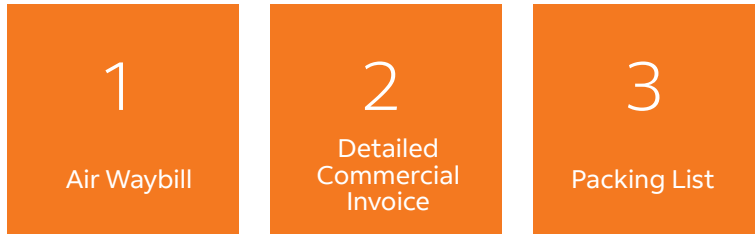
# LEBANON



<b>Gateways</b>	Beirut Airport.
<b>Shipping Mode</b>	By Air
<b>FedEx Clearance</b>	No (via partner broker)
<b>Broker Handover</b>	Yes
<b>DDP</b>	Yes
<b>DE Minimis</b>	USD 900

## DOCUMENTATION

The following documents are required to complete the clearance of a shipment into Lebanon:



FedEx does not have a brokerage license to clear shipments and instead use a third party broker to clear shipments into Lebanon. The importer has the option to use the FedEx broker or their own broker.

### Paperwork required for Commercial Companies - Formal Clearance

- Ministry of Finance Registration Certificate
- Commercial Register Certificate
- Discharge Letter from Social Security
- Commercial Circular
- Authorized signatory person ID copy
- Bank Transfer form might be requested by the Customs

### IMPORTANT NOTES



The use of third party brokers is industry practice in Lebanon and all courier companies operate in the same way. The importer may be required to provide an import permit/ Company license and documentation, Ministerial approval based on the customs inspection.

Original Invoice required for all shipment with a value more than USD 1500



## BROKER ARRANGEMENTS

- FedEx does not have a broker license in Lebanon and must use the services of a third party broker to clear shipments on behalf of the importer.
- This is standard practice with the courier industry in Lebanon where shipment clearance is only possible through licensed brokers.
- The importer has the option to use their own broker or to engage the services of the FedEx broker.
- If the consignee uses their own broker, FedEx will hand over the clearance documents to the nominated broker and they will be responsible for clearance and delivery of the shipment.
- If the consignee uses the FedEx broker, we will be responsible for the clearance and delivery of the shipment. Brokerage charges vary based on the type of approvals required.

## SPECIAL APPROVALS REQUIREMENT & THEIR REGULATORY AUTHORITIES

- Telephones (regular/cellular) and telecom equipment, Satellite equipment's ,GPS: Ministry of Telecommunication
- Cosmetics, food products: Ministry of Health
- Drugs: Ministry of Health, Consignee must provide medical report and doctor's prescription
- Medical and dental products: Shipper must provide ISO, CE and/or FDA certificate
- Sterile medical items: Shipper must provide sterilization certificate that includes the commercial invoice number
- Seeds / Plants: Ministry of Agriculture
- Video cassettes, CDs, DVDs, Passports, books and magazines: General Security screening/inspection



OMAN



# OMAN



## Gateways

Muscat International Airport & HQ customs, Wajajah Customs

## Shipping Mode

By road

## FedEx Clearance

No (Via partner broker)

## Broker Handover

Yes

## DDP

Yes

## DE Minimis

USD 20

## DOCUMENTATION

### From Shipper



### From Consignee



## CLEARANCE INFORMATION

- All Non-documents must have an HS Code and Country of manufacture mentioned on the CI for both Import as well as Export shipments regardless of value.
- All shipments above 30kgs traveling by road will require all the clearance requirements to be fulfilled prior to dispatch to be brought through Oman borders.
- Certificate of Origin (COO) is generally required for all non-documents and mandatory for shipment value above USD 779, also ideally in this case of above 779 USD especially if the shipment is duty exempt. Certificate of Origin (COO) needs to be legalized (stamped & signed) by Chamber of Commerce at the Origin. Electronic Certificate of Origin (COO) will not be accepted.
- Routers, Modems, Telephone Equipment, Gateways, Internet Phones, Calling Cards (such as Skype, Hello, Taj Mahal, Idea, etc.), Telecom Equipment, Computers or any other item that can be used to access VOIP systems, etc. must have prior approvals from Oman Customs, Royal Oman Police and the Oman Telephone Regulatory Authority. The approvals should be obtained before the shipment departs Origin. (This applies to all FedEx Services).
- For imports moving under MAKASA\*, shipper should provide the import BOE showing the first point of entry in GCC. Failing to provide the same, would result in shipment attracting duty and taxes or even may not be able to custom clear. (With pre-alerted prior to dispatch)

\* The Service of Automated Transfer of Customs Duty (ATCD) Process which is also known as 'Makasa' process.



- For high value packages with missing brand details in customs Bayan system, customers must visit Oman Customs Head Office DG customs with necessary shipping documentation. These details should be updated in Oman customs for clearance.
- For all duty exempted, free zone clearance and FTA shipments, customer should inform FedEx customer service in advance. FTA shipments if found not to be FTA applicable in physical inspection, will reflect fines.
- Any shipments which requires ministry permits should have mode of transport confirmation from FedEx team.
- Mode of transport mentioned on Certificate of Origin (COO) should state “By Land” and PORT – HQ Customs.
- For all Commercial shipment, consignee should have CR registration and Bayan code (Bayan code can be obtained online).
- For Invoice value USD 780 and above, consignee should authorize Oman postal express as clearance agency in the Online Bayan System. OPE Clearance agency code is (C00008493 Oman Postal Express).
- For Oil contained shipment, Ministry of Oil and Gas & Chamber of commerce is required. The approvals should be obtained before the shipment departs the Origin (This applies to all FedEx Services).
- For HS code verification and the clearance requirements & queries, shipper/consignee may contact Directorate General of Customs HS code tariff department +96824521319 between 08:00 – 13:00 hours Sunday to Thursday or can search in customs portal. Any HS code changes for clearance requirements must be done with the invoice being changed or an authorized officer from Oman customs should stamp and sign the document, further only which FedEx can align clearance for the package.  
**<https://www.customs.gov.om/esw/jsf/secure/esw/common/PublicHSCodeSearch.xhtml>**
- Manifested address and Invoice address should be same.

## REPAIR & RETURN PROCESS

- All the shipments being exported for Repair & Return process should have prior approval from the Oman customs head office, DG customs for temporary export. This approval can be obtained online as well.
- Customer should have a valid import code authorized to FedEx to process export customs declaration.
- When the shipment is shipped back to Oman after repair, it must arrive with below documentation and prior intimation to Oman clearance team before pick up for return clearance or this will be cleared with actual duty and taxes:
  - Export Oman customs approval proof.
  - Export AWB reference and BOE
  - Repair Invoice
  - Normal invoice

## RESTRICTED & PROHIBITED ITEMS

- |   |   |
|---|---|
| • Ball bearings   | • Walkie-Talkies                                      |
| • Credit cards (blanks)                                 | • Any item offensive to the Muslim culture            |
| • Furs  | • Liquor (Non-hazardous)                              |
| • Graphite products                                     | • Toys shaped as weapons                              |
| • Ice, blue   | • Dangerous Goods, Radioactive & Class 1.3 Explosives |
| • Knives  | • Tires   |
| • Poisons (Toxics)                                      | • Tobacco   |
| • Check (cashier) & Currency                            | • Food, Perishable items & Fizzy drinks               |
| • Seeds (Permit required from Ministry of Agricultural) | • Medicines which require refrigeration               |

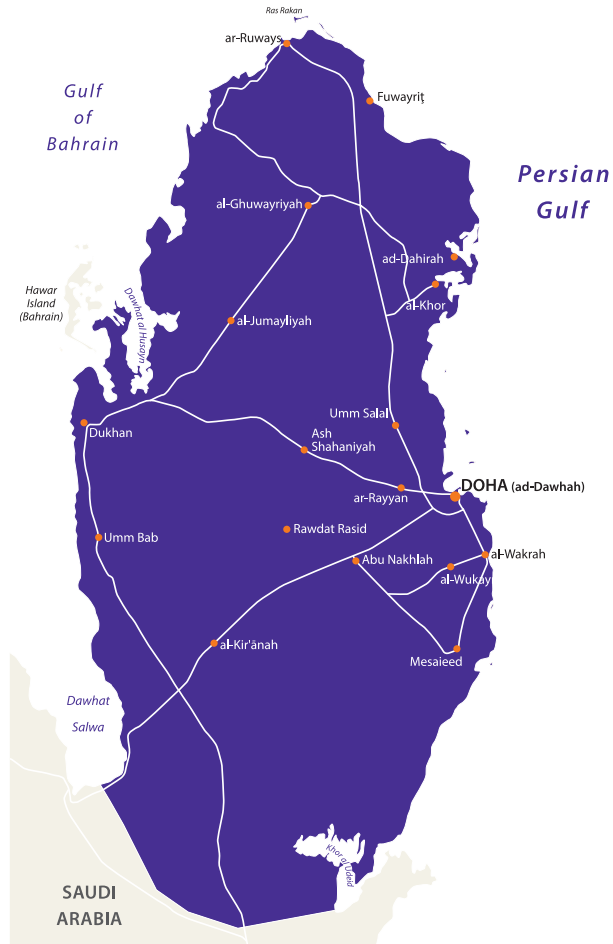
Note: All shipments containing medicines are subject to MOH (Ministry of Health) approvals.



QATAR



# QATAR



<b>Gateways</b>	Doha
<b>Shipping Mode</b>	By air
<b>FedEx / TNT Clearance</b>	Yes
<b>Broker Handover</b>	No
<b>DDP</b>	Yes

## DOCUMENTATION

The following documents are required to complete the clearance of a shipment into Qatar:



\*for commercial shipments above 100kg

## CLEARANCE REQUIREMENTS FOR PERSONAL SHIPMENTS

All personal shipments arriving in Qatar will now require shipper and consignee's details as specified below.

Following these regulatory requirements is important, and will help us avoid clearance delays, and a negative customer experience.

1. Shipper Information to be provided at the time of shipping:
  - Shipper's full name
  - Complete and valid address
  - Phone number mentioned on the Airway Bill
  - Shipper's identification (ID) or Passport copy (Mandatory)
  - Commercial invoice.
2. Consignee Information to be provided at the time of shipping:
  - Consignee's full name
  - Complete and valid address, including; street name, building and house number
  - Mobile phone number along with country code (+974) mentioned on the Airway Bill
  - Consignee's Qatar identification (ID) copy or Qatar Visa copy (Mandatory)

### Customs duty for personal shipments

1. Bill of entry QAR20.00
2. Customs duty charges will be %5 of the commercial invoice CIF value incase if the CIF value of the goods will be more than \$273 USD.

## CLEARANCE REQUIREMENTS FOR COMMERCIAL SHIPMENTS

- QCCSW (Qatar Customs Clearance Single Window) has been effectively implemented in Qatar. Currently this applies for all modes of clearance which are Air freight, Sea freight, Road freight and express couriers. All

importers in Qatar must register their business activity online with Qatar customs by visiting the Qatar Customs website: [www.ecustoms.gov.qa](http://www.ecustoms.gov.qa). It is mandatory for all importers to have the Falcon Express Qatar C.R. No.16811, entered as a one-time process. Importer can select validity for 1 time or 1 year, which authorizes FedEx broker to act on behalf of the importer as a customs clearance broker at the airport.

Please advise all importers in Qatar to complete the registration as early as possible to ensure shipments are cleared from customs without delay.

- Commercial Invoice with description of goods, HS code, Quantity, Unit Value, Total value, Currency and incoterms.
- Original commercial invoice & Certificate of Origin attested by chamber of commerce required for shipments that exceeding 99kg (current exemption from Qatar customs is valid till 31 March 2022. In addition the country of manufacturer must be indicated on the invoice.)
- Other Government approval  
The importer may be required to provide Ministerial approvals for restricted products such as telecommunications equipment, drugs, food items, CD's, publications, and chemicals to facilitate customs clearance. HS code will decide the approval and inspection required.
- Importer should have the importing commodity included in his trading activity by these products being listed in the importers Trade / Import license.

### Customs duty for Commercial shipments:

1. Bill of entry QAR250.00
2. Customs duty charges will be %5 of the commercial invoice CIF value.

### Legalization charges:

- All import documents such as commercial invoices of all non-document shipments arriving to Qatar from any countries need to be legalized from Qatar Consulate / Embassy at the origin country. & It's All import documents should be notified with forwarder in Qatar (FedEx /TNT).
- If is not done before shipping, the same process is being done here in Qatar by paying the legalization fees directly to the customs department, as per the below tariff:

Shipment Value (QAR)		Attestation of Certificate of Origin (QAR)	Commercial Invoice (QAR)	Total Payable (QAR)
From	To			
0	15,000	150	500	650
15,000	100,000	150	1000	1,150
100,000	250,000	150	2500	2,650
250,000	1,000,000	150	5000	5,150
1,000,000	above	150	0.06 % CIF VALUE	0.06 % CIF VALUE plus 150

## CERTIFICATE OF ORIGIN

Certificate of origin is issued by the local Chamber of Commerce at the country where the shipment is shipped from. The invoice and the certificate of origin are legalized by the nearest Qatar Embassy or Consulate in the origin country.

Countries origin in the COO should be precise, e.g., Made in Germany, Italy, etc. Made in European Union is vague and not acceptable.

COO should be typed (not handwritten) duly signed and attested (original, not electronic) by local Chamber of Commerce from origin export country.

Only original documents will be accepted.

1. Country of origin ENGLAND WILTSHIRE DISTRICT MILTON KEYNES MK1 1PH UNITED KINGDOM		No. RA 172715 ORIGINAL	
2. Name of exporter CAPS BATH LTD PO BOX 10001 WIMBORNE DORSET		3. Country of origin European Community - United Kingdom	
4. Name of importer BY AIR		5. Remarks	
6. Description of goods, including their origin if possible Address: 12 B LANTING COVERING LEATHER TOOL BAGS AND PLASTIC BASKET FOOTWEAR - JUNGGLAND 1 # 14 # 16 # 18 # 20 # 2 # 14 # 16 # 18 # 20 # 3 # 14 # 16 # 18 # 20 # 4 # 14 # 16 # 18 # 20 # 5 # 14 # 16 # 18 # 20 #		7. Date 18 JAN 2017	
8. The Chamber of Commerce and Industry of the country of origin CHAMBER OF COMMERCE AND INDUSTRY WILTSHIRE DISTRICT 18 JAN 2017		9. Signature of authorized official L. WALTERS AUTHORISED OFFICIAL	

**SAMPLE ONLY**



## PRODUCT LABELING & COUNTRY OF ORIGIN MARKINGS

- Product labeling indicating the “Made In” and brand name are compulsory for any products to be exported to Qatar.
- Labeling is required for all products.
- Food items, health care products and pharmaceuticals should have the date of manufacture and date of expiry.
- Labeling depending on the nature of the product but under all circumstances they should be non-removable markings and not ones that can be easily wiped off.
- Shipments / parts which do not have a country of origin stamp or sticker may be rejected for clearance by Qatar Customs and will be returned to origin.

### Temporary import

- Temporary import approval should be taken prior to the arrival of the
- Cargo in order to avoid storage at the port of entry by consignee.

## SPECIAL APPROVALS REQUIREMENT & THEIR REGULATORY AUTHORITIES

- Ministry of Health: Medicine, Cosmetics, Nutrition foods, Shampoo will require approval Must be obtained in advance for road shipments **[www.sch.gov.qa](http://www.sch.gov.qa)**
- Ministry of Interior: (MOI) Security devices, security camera, related devices, will require approval from the (MOI)
- Must be obtained in advance for road shipments **[www.moi.gov.qa](http://www.moi.gov.qa)**
- Ministry of Civil Defense: Fire Alarm, sensor, related items, will require approval in advance for road shipments. **[www.moi.gov.qa](http://www.moi.gov.qa)**
- Supreme Educational Council: Educational books, CDs will require approval in advance for road shipments **[www.education.gov.qa](http://www.education.gov.qa)**
- Qatar General Organization for Standards and Metrology: Automotive spare parts, Seat belt, Fans, Toys etc. Must be obtained in advance for road shipments
- ICT (information & Communication Technology): Computer parts, Network equipment, Wireless devices, Mobile Parts.
- Must be obtained in advance for road shipments **[www.ictqatar.qa](http://www.ictqatar.qa)**
- EPC (Environmental Protection Council): Chemical, Liquids, Lubricants, Radioactive material, Powder, will require approval on arrival must be obtained in advance for road shipments. **[www.moi.gov.qa](http://www.moi.gov.qa)**

## IMPORTANT NOTE



- Storage charges will be applicable by QAS (Qatar Aviation Services) if the shipments not cleared after 24 hours of the arrival.
- Currently there is exemption of the origin attested commercial invoice & certificate of origin from Qatar customs is valid till 31 March 2022. In addition the country of manufacturer must be indicated in the Invoice.
- It's not allowed to move products bearing origin of the following countries - UAE, Bahrain, Saudi Arabia & Egypt
- For any clarification, please email us **[Airops@falconexpressqa.com](mailto:Airops@falconexpressqa.com)**

KINGDOM OF  
SAUDI ARABIA



# KINGDOM OF SAUDI ARABIA



## Gateways

Batha, Riyadh Airport, King Fahd International Airport, Jeddah Airport.

## Shipping Mode

By Air & Road

## FedEx Clearance

No (Via partner broker)

## Broker Handover

No

## DDP

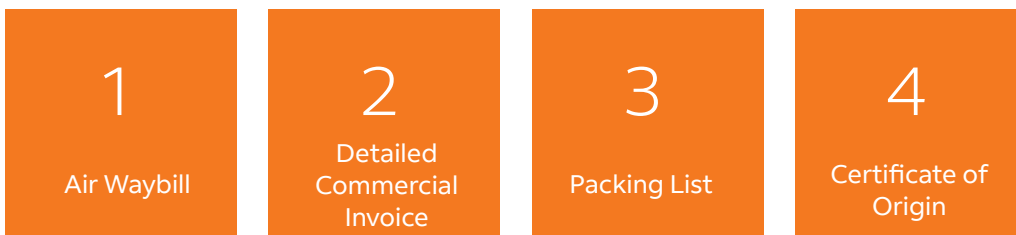
Yes

## DE Minimis

USD 266

## DOCUMENTATION

The following documents are required to complete the clearance of a shipment into Saudi Arabia



## CLEARANCE INFORMATION

### Value Threshold

- Below USD 266 will be classified as Low Value (LV); subject to inspection and additional based on customs discretion
- USD 266 & above will be classified as High Value (HV) dutiable shipments (Bayan required/BOE) HS code (12 digits) is required along with a full product description of the content on the invoice.

### Individual Customers Clearance Requirements

Consignee Identity Details (IQAMA information) such as ID number, Place of issue, Expiry Date, Nationality will be required. Consignee will be contacted by destination (Saudi team) on their valid telephone number stated on the FedEx airway bill. Upon receipt bayan will be generated.

### Company Customers Clearance Requirements

- Company Commercial Registrations (CR) information such as CR number, Place of issue, Expiry Date will be required.
- Consignee will be contacted by destination (Saudi team) on their valid telephone number stated on the FedEx airwaybill.
- Upon receipt bayan will be generated. Registered company's database will be maintained by destination Saudi team to avail for future import clearance.
- Commercial imports (consigned to business) would undergo formal clearance regardless of the value.
- Standard import requirements apply: Commercial Registration, EAL - Electronic authorization & Bayan/Bill of entry
- EAL should be registered in respective clearance gateway to facilitate clearance process.

Commercial imports (consigned to business) would undergo formal clearance regardless of the value.

Standard import requirements apply: Commercial Registration, EAL - Electronic authorization & Bayan/Bill of entry



# KINGDOM OF SAUDI ARABIA GATEWAY DETAILS

## Port of Clearance Entry in Saudi

- KKIA (King Khalid International Airport / RIYADH)
- KAIA (King Abdulaziz International Airport / JEDDAH)
- KFIA (King Fahd International Airport / DAMMAM)

## King Abdul-Aziz International Airport, Jeddah (KAIA)

Presently only document shipments destined to Western province are cleared at Jeddah airport. Note: Non-Document shipments destined to Western province are cleared at Riyadh airport.

All shipments consigned to locations in the Western Province are cleared at Jeddah shared facility.

Below are the splits:

- Air movements (Docs & Non-Documents ) shipment destined to Jeddah (Western Province)

## Al Batha Border

- FTL (Full Truck Load) trucks are cleared at the Batha border (applicable for selected customers only who are pre-approved.)
- Standard clearance requirements and processes apply

## King Fahad International Airport Dammam (KFIA)

Shipments consigned to locations in the Eastern Province are cleared at the FedEx facility at DMM (Dammam) Airport (7/24 In-house clearance). Below are the splits:

- Air movements (Docs & Non Documents ) shipment destined to Dhahran (Eastern Province)
- MERN/Road (FTL - Full Truck Load / LTL - Less than Truck load) movements for shipments destined to RUH (Riyadh), JED (Jeddah) & DHA (Dhahran)

## King Khaled International Airport, Riyadh (KKIA)

All shipments consigned to locations in the Central Province are cleared at Riyadh shared facility.

## UNDERTAKING LETTER

A letter of undertaking is an assurance by one party to another party that they will fulfill the obligation that had been previously agreed on, but not written into a contract. For example, if one party wishes to complete some work for a business and get paid for it, the individual would issue a letter of undertaking to the business stating their intentions

التاريخ : ---/---/1433 هـ  
الموافق: ---/---/2012 م

المكرم

سعادة / مدير عام جمرك جسر الملك فهد

السلام عليكم ورحمة الله وبركاته،،

نفيد سعادتكم نحن ..... بأنه ورد لنا إرسالية عبارة عن ..... بيان  
استيراد رقم (.....) وتاريخ ...../...../1433 هـ ورقم فاتورة ..... بقيمة  
وطريقة السداد لتأمين البضاعة (.....).

لذا نتعهد لسعادتكم باحضار مستند إيضاح طريقة الدفع في مدة أقصاها خلال 3 أشهر من  
تاريخه.

لذا نرجوا من سعادتكم التكرم بالموافقة لتسهيل إنهاء إجراءات المعاملة.

وتفضلوا بقبول فائق الاحترام والتقدير،،

الإسم/

التوقيع/

الختم/

# IMPORT REQUIREMENTS

## Importer of Record

- All shipments with a value above USD 266 require that the company or individual be identified as the Importer of record (IOR).
- FedEx cannot act as the Importer of Record into the Kingdom of Saudi Arabia. GN someone else behalf.

## Company Registration

- The customs declaration form prepared by FedEx at the time of customs clearance must be accompanied by a copy of the consignee's commercial registration or record personal ID information.
- Copies of CR's provided by importers will be kept on file by FedEx for use, as and when required.

## Electronic Authorization Letter (EAL) Registration

- Consignee/importer must register with the FedEx broker (SAB Express Clearance License 4070) online through Customs (Fasah Portal) Website for FedEx to clear shipments by Air/Road on recipient's behalf.

## SABER Electronic Platform

- SABER approval is required for items valued at over USD 100. The exporter should check the SABER website to confirm if the products they are shipping require SABER approval.
- SABER is similar to a Clean Report Finding (CRF) and can be obtained from an approved Conformity Assessment Bodies (CABs) companies such as Intertek, SGS or Bureau Veritas.

## Additional Clearance Requirements

- The Country of Origin certificates (COO) is no longer required for commercial & personal shipments as the Country of Manufacture (COM) is engraved on the product. If not, the Country of Origin certificates (COO) will be required
- Commodities such as Food, Drugs, Medicines, Medical devices and Cosmetics are subject to Saudi Arabia Food & Drug Authority (SFDA). Importers are required to register the commodity with SFDA and secure approval prior to arrival of the shipments into Saudi. SFDA objective is to ensure safety of the consumers of these products. Shipments can only be customs cleared if approval secured from SFDA failing which shipments will have to be Return to shipper.

- Commodities such as Electronic cigarettes and metal detectors for personal use are restricted items and will be abandoned, Returned to shipper.
- SABER/SASO requirements are subject to commodity description/HS codes. Same can be verified by the shipper/consignee at [saber.sa](http://saber.sa) by entering the HS code of the product. Companies such as Intertek, SGS & TUV can guide the shipper on registering and processing SABER certificate online.
- All telecommunications related equipment and spare parts are subject to CITC approval.
- The consignee is responsible for obtaining CITC approval and it must be present in hand before the shipment is collected. CITC approval number should be attached to the shipping documents.

## IMPORTANT NOTES



VAT in KSA has increased from 5% to 15%. If the duties and taxes are below SAR 2,000, SAB Express will make the payment on behalf of the customer. Above SAR 2,000, the customer will need to pay online using SADAD portal. [www.sadad.com](http://www.sadad.com)

## REPAIR AND RETURN / TEMPORARY EXPORT

- **Import & Export Authorization:**  
An authorization to the customs broker allowing him to follow up completion of export procedures.
- **Consignment Invoice:**  
Showing the type, value, quantity, weight and country of origin.
- **Re-export Certificate of Origin**  
Issued by the Chamber of Commerce

## Declaration Letter

A declaration letter in Arabic from the shipper addressed to the customs manager requesting the approval to move the shipment as repair and return. The letter is necessary for verifying the consignment details & specify the period when its returned. The letter shall be attested by chamber of commerce and should show the following information:

- Airwaybill Number
- Quantity
- Each part serial number
- Each part HS code
- Reason for exporting Commodity
- The period of time the shipment will remain out of Saudi Arabia

## Repair and Return / Temporary Export Form

- Color photograph for each part, clearly visible, of engraved serial number
- Company commercial registration copy
- Authorized signatory ID and mobile number

### Annexure 1

#### Sample Application to Customs

التاريخ :-

الموافق :-

المحترم سعادة / مدير عام جمرك .....

السلام عليكم ورحمة الله وبركاته

نفيدكم نحن شركة.....، نرغب في إعادة الشحنه الى .....

على البوليصه رقم

اسم الشركه المستلمه .....

تصدير مؤقتا بغرض الاصلاح والاعادة في خلال سنه اشهر من تاريخ: / / وهي عباره عن

الكمية	رقم القطعة	الوصف	الرقم التسلسلي

لذا نرجو من سعادتكم تسهيل إجراءاتها للتصديرها.

شاكرين ومقدرين لكم تعاونكم معنا

وتقبلا خالص تحياتنا



## COMMUNICATIONS AND INFORMATION TECHNOLOGY COMMISSION (CITC)

- All telecommunications related equipment and spare parts are subject to CITC approval.
- The consignee is responsible for obtaining CITC approval and it must be present in hand before the shipment is collected. A copy of the CITC approval should be attached to the shipping documents.

## PRODUCT LABELING & COUNTRY OF ORIGIN MARKINGS



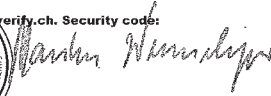
- Product labeling indicating the “Made In” and brand name are compulsory for any products to be exported to Saudi Arabia.
- Labeling is required for all products and is particularly important for spare parts, finished goods, food products, personal care products, health care products, and pharmaceuticals.
- Where physically possible the actual product should be embossed / engraved or have a non-removable label stating the made in country as well as the product brand name.
- Where product labeling is not possible due to size or product sensitivity the external packing should carry the required markings.



# EURO 1 CERTIFICATE

Euro 1 is issued by the local Chamber of Commerce at the country where the shipment is shipped from. Then the Euro 1 is legalized by the nearest Saudi /GCC Embassy, or Consulate in the origin country.

When countries unite in trading agreements, they may allow Euro 1 to state the trading bloc as the origin, rather than the specific country i.e. EU. Generally, shipments will require only a Certificate of Origin endorsement by the Chamber of Commerce on the invoice. Euro 1 required for GCC / Swiss Exempted products or subject to exemption as per request from customer.

<b>ORIGINAL</b>		Seite 1/1	Nr. No.
Exporteur Esportateur Esportatore Exporter		<b>URSPRUNGSZEUGNIS</b> <b>CERTIFICAT D'ORIGINE</b> <b>CERTIFICATO D'ORIGINE</b> <b>CERTIFICATE OF ORIGIN</b>	
Empfänger Destinataire Destinatario Consignee		<b>SCHWEIZERISCHE EIDGENOSSENSCHAFT</b> <b>CONFÉDÉRATION SUISSE</b> <b>CONFEDERAZIONE SVIZZERA</b> <b>SWISS CONFEDERATION</b> 	
		Ursprungsland Pays d'origine Paese d'origine Country of origin	See below
Angaben über die Beförderung (Ausfüllung freigestellt) Informations relatives au transport (mention facultative) Informazioni riguardanti il trasporto (indicazione facoltativa) Particulars of transport (optional declaration) <b>AIRFREIGHT</b>		Bemerkungen Observations Osservazioni Observations <b>VAV 01.11.2013</b>	
Zeichen, Nummern, Anzahl und Art der Packstücke; Warenbezeichnung Marques, numéros, nombre et nature des colis; désignation des marchandises Marchi, numeri, numero e natura dei colli; designazione delle merci Marks, numbers, number and kind of packages, description of the goods		Nettogewicht Poids net Peso netto Net weight kg, t, m3 etc./rec. <b>248.000 KG</b>	
		Bruttogewicht Poids brut Peso lordo Gross weight <b>248.000 KG</b>	
Die unterzeichnete Handelskammer bescheinigt den Ursprung oben bezeichneter Ware La Chambre de commerce soussignée certifie l'origine des marchandises désignées ci-dessus La sottoscritta Camera di commercio certifica l'origine delle merci summenzionate The undersigned Chamber of commerce certifies the origin of the above mentioned goods			
For verification of this document visit <a href="http://www.everify.ch">www.everify.ch</a> . Security code:			
			
Luzern,		04.02.2014	
Industrie- und Handelskammer Zentralschweiz Chambre de Commerce et de l'Industrie de la Suisse Centrale Camera di Commercio e dell'Industria della Svizzera Centrale Chamber of Commerce and Industry of Central Switzerland Markus Wermelinger			

## RESTRICTED & PROHIBITED ITEMS

- Masks
- Playing cards
- Poisons (toxics)
- Landline telephone cards including SIM & Smart, Satellite cards
- Tickets, events
- Tobacco advertisements
- Pokémon toys
- Wigs
- Pornographic (Media)
- Long range wireless telephone (senao etc....)
- Bibles
- Clothing consigned to a military unit
- Gambling items such as lottery tickets
- Any item offensive to the Muslim culture
- Items offensive to Saudi Royal family, Saudi politics, habits or traditions
- Any media displaying the female anatomy

- Liquor (Non-hazardous)
- Dangerous Goods
- Chemicals (Non-hazardous) if containing liquid
- Books containing reference to tobacco & liquor
- Military devices & equipment (including aircraft parts) consigned to non-military installations
- Mannequins
- Counterfeit goods
- Laser equipment, including Laser pens
- Commodities without Country of Manufacture
- Watches & Bluetooth
- Tobacco
- Medicines
- DVD / CD's are restricted to move via road as it can delay the whole truck at the Saudi border.
- Dry Ice
- Counterfeit Items
- Liquids

To view comprehensive list of prohibited & restricted commodities into the Kingdom visit <https://crossborder.fedex.com/us/assets/prohibited-restricted/saudi-arabia/index.shtml>

## SAUDI FOOD DRUGS AUTHORITY ( SFDA )

- Cosmetics are subject to SFDA Approval.
- Commercial record of Ministry of Commerce & Investment (MOCI) indicating the type of activity (perfumes & cosmetics).
- Authenticated conformity certificate from one of the approved companies (Intertek, SGS, TUV etc.).
- Purchase invoice issued by the manufacturer.
- Country of origin certificate authenticated by the chamber of commerce at the country of origin
- A copy from agency registration document issued by MOCI in KSA or an original letter from the Manufacturer authorizing the importer to import and distribute their products in KSA.
- Consignment Airwaybill or copy of Airwaybill

## COSMETIC PRODUCT LABEL REQUIREMENTS

- Required Information on both product's package and on outer package
- Product name and trade mark (in Arabic or Both Arabic and English)
- Name and address of manufacturer
- Name and address of the importer (agent) in KSA
- List of ingredients - Shall be clear to consumer
- Storage Conditions
- Batch Number
- Expiry Date (in Arabic or both Arabic and English)
- Usage Instructions
- Function of the product unless it is indicated from the form of its presentation
- Use warnings (in Arabic or both Arabic and English)



## SABER CERTIFICATE


Saber is a platform that allows the investors and local manufacturer to electronically issue the required Certificate of Conformity and certificate of Shipment conformity for consumer Goods whether it was imported or locally manufactured to enter the Saudi market. The platform aims to protect the businesses from fraud and ensure that products are free from defects that may affect the health and safety of consumers.

Saber platform was developed under the supervision of the Saudi Standards, Metrology, and Quality Organization in cooperation with THIQAH business Services Company to operate and develop the platform according to the highest standards level of efficiency in quick registration, as well as in saving the beneficiary's time.

The Affiliates Entities:


- Saudi General Customs Authority
- Saudi Standards, Metrology and Quality Organization
- Ministry of Commerce and Investment
- Conformity bodies

### Saber Features




**Business and Consumers Protection**

From the nonconformity products with the standards and preventing forged products.



**Time-saving**

Facilitate and reduce the required time for the product clearance by the Saudi Customs Authority



**Accelerate procedures**

For electronically issuing the required Certificate of Conformity and Certificate of Shipment conformity for consumer products whether it was imported or locally manufactured.

شهادة مطابقة إرسالية للمنتجات المستوردة

**Shipment Conformity certificate for imported products**

شهادة مطابقة إرسالية للمنتجات المستوردة

تأريخ إصدار: 04/02/2020

نوع الشهادة: شهادة مطابقة إرسالية للمنتجات المستوردة

البلد: United Arab Emirates

Product and Manufacturer Data	
Model type	BALL VALVE - Tag no. 097-MOV-1472
Product Name	BALL VALVE - Tag no. 097-MOV-1472
Model Description	BALL VALVE - Tag no. 097-MOV-1472
Country of origin	Spain
Manufacturer Code	84818040000
Manufacturer name	AMPO FOYAM VALVES
Manufacturer Address	AMPO, S. COOP. - FOYAM VALVES, POLIGONO FOYAM S/N. 28213 IDIAZABAL, OIZUKOIA, SPAIN
Exporter name	
Exporter Address	



## WEBSITES REFERENCES

- **SABER** - for SABER certification  
<http://www.saber.sa>
- **SFDA** - Saudi Food & Drug Authority  
<http://www.sFDA.gov.sa/En/Home>
- **MOCI** - Ministry of Commerce & Industry  
<http://mci.gov.sa/english/default.aspx>
- **CITC** - Communications & Information Technology Commission  
<http://www.citc.gov.sa/English/Pages/default.aspx>

For more information, please visit [www.customs.gov.sa](http://www.customs.gov.sa)



# UNITED ARAB EMIRATES



# UNITED ARAB EMIRATES



<b>Gateways</b>	Dubai & Abu Dhabi
<b>Shipping Mode</b>	By air & by road
<b>FedEx Clearance</b>	Yes
<b>Broker Handover</b>	Yes
<b>DDP</b>	Yes
<b>DE Minimis</b>	USD 270*

\* For Dubai Commerce City (DCC) Free Zone value threshold is USD 81 (AED 300).

## DOCUMENTATION

The following documents are required to complete the clearance of a shipment into the United Arab Emirates:

- 1  
Air Waybill
- 2  
Detailed Commercial Invoice
- 3  
Packing List
- 4  
Importer must have a valid Import Code

There are a number of Free Trade Zones in the UAE including Jebel Ali Free Zone and Dubai Airport Free Zone, where duty is not applicable. Imports to a UAE Free Trade Zone must be consigned to a registered company operating within the Free Trade Zone and the shipment is to be delivered to that company only. Import documentation requirements are the same for regular import shipments to the UAE. The importer may be required to provide Ministerial approvals for restricted products such as telecommunications equipment, drugs, food items, CDs, publications, and chemicals to facilitate customs clearance.

## IMPORTANT NOTES



UAE introduced VAT (Value Added Tax) from January 1, 2018 at 5% on all imports regardless of value. For commercial companies VAT is billed directly to the importers TRN (Tax Registration Number) which is linked to their Importer Code and Company Registration number.



## ELECTRONIC ATTESTATION SYSTEM BY (MOFAIC)

The Ministry of Foreign Affairs and International Cooperation (MOFAIC), UAE has introduced a system for electronic attestation of Import commercial invoices, new process for attestation of invoices for all imports over AED 10,000 per Invoice from Feb 1st 2023. MOFAIC charges is AED 150/- per attestation.

### MOFAIC Exempted Categories applied on the below Imports:

- Goods with invoice value below AED 10,000
- Personal Imports
- Import from GCC Origin
- Import into Free Zone
- Transit Import
- Diplomatic, Police & Military, Charitable societies & International Organizations
- B2C E-Commerce movements

## PROHIBITED & RESTRICTED ITEMS

Item	Competent authority
• Hashish, opium, heroine, morphine, cocaine, papaver and its hull and seeds, Khat, cannabis and any other grains of similar effect	Ministry of Interior
• Counterfeit and fake currencies	UAE Central Bank
• Authentic publication, oil painting, photographs, pictures, cards, books, magazines stony sculptures, which contradict Islamic teachings, decencies or deliberately implying immorality or turmoil.	Ministry of Information
• Crude Ivory (elephant ivory) and Rhinoceros's horn.	Environment Research Authority
• Three-layer nylon fishing nets	Ministry of Climate Change and Environment
• Falcons shall be prohibited from April to 31 August of each year except for the following: <ul style="list-style-type: none"><li>- Falcons with permits under CITES (Convention on International Trade in Endangered Species of Wild Fauna and Flora) Convention.</li><li>- Falcons bearing passports.</li><li>- Sick falcons arriving for treatment after obtaining permits from the Environment Research Authority.</li></ul>	Ministry of Climate Change and Environment
• Gambling tools & machines	Ministry of Interior



## PROHIBITED & RESTRICTED ITEMS

Item	Competent authority
• Candy cigarettes	Municipality
• Ozone depleting materials	Environment Research Authority
• Radioactive materials	Ministry of Health, Federal Authority for Nuclear Regulation (FANR)
• Sheets and pipes made of asbestos	MOHAP Ministry of Health & Prevention
• Red laser pointers	Ministry of Interior
• Hazardous waste	Environment Research Authority
• Predatory animals	Ministry of Climate Change and Environment
• Bustard	Ministry of Climate Change and Environment
• Weapons / Ammunition / Explosives etc	in addition to Ministry of Interior it also required SIRA Approval (Security Industry Regulatory Authority)
• Food items	Dubai Municipality Approval required
• Alcohol	Dubai Police Approval and Import Permit
• Narcotic medications and drugs for medical purposes	MOHAP Ministry of Health & Prevention
• Telecommunication devices, transmission and enhancement devices, jamming devices and mobile network blockers	The Telecommunications and Digital Government Regulatory Authority (TDRA)
• Fireworks and explosives	Ministry of Interior
• Camels	Ministry of Climate Change and Environment
• Live animals	Ministry of Climate Change and Environment
• Live fish	Ministry of Climate Change and Environment
• Electronic cigarette	Prohibited on FedEx network
• All Tobacco products	Prohibited on FedEx network
• Rough Diamonds	required Kimberly Certificate for customs Inspection & Release

- For more information on complete list of Prohibited & Restricted items please visit below link:  
<https://www.dubaicustoms.gov.ae/en/eServices/ServicesForIndividuals/ViewCustomsInformation/Pages/Prohibited-and-Restricted-Goods.aspx>



### More info

Contact your local FedEx Account Executive or Customer Service:

Bahrain	: +973 17334448
Egypt	: +20 222687888
Iraq	: +964 7823090000 (Baghdad) +964 77144419499 (Erbil)
Jordan	: +962 6 5511460
Kuwait	: +965 1802233
Lebanon	: +961 1487087
Oman	: 800 FedEx (33339)
Qatar	: +974 44841111
Saudi Arabia	: +966 920024422
UAE	: 8000150001

### DISCLAIMER

The information included in this guide is designed to provide general guidance on the basic import requirements for countries in the Middle East region. It is not a definitive document, it should be used primarily for reference only and as a basic introduction to customs requirements across the region. Should you have more specific questions regarding import regulations and requirements, please contact your dedicated FedEx Sales representative for further information.