Guide for Selecting Terms of Sale (Incoterms) and Bill D&T Options

FedEx Digital Tools	Simple steps required
FedEx Ship Manager™ at fedex.com (Compact View/Comfortable View)	**Selecting Appropriate Terms of Sale (Incoterms)** 1. If you would like to generate a commercial invoice, select 'I want FedEx to help me create a commercial invoice' in Customs documentation. 2. Check 'Add additional invoice information' and then click 'PROVIDE DETAILS'. 3. Please sselect the appropriate terms of sale such as 'Delivered Duty Paid (DDP) in 'TERMS OF SALE' dropdown list, complete the rest of invoice details, then click 'SAVE' to add additional invoice information. Please check and ensure your choice of terms of sale does not conflict with your choice of Duties and Tax Payor (as indicated below).

Duties & Taxes Payor Options

1. Select 'Recipient' or 'My account' or 'Third-party from the 'BILL DUTIES, TAXES AND FEES TO' drop-down list

Compact view:

Comfortable view:

2. If you are selecting 'Recipient' as duties and taxes payor, please provide 9-digit FedEx account number of the recipient.

Compact view:

Comfortable view:

FedEx Ship Manager Software	Selecting Appropriate Terms of Sale (Incoterms)
	1. Choose to use FedEx generated Commercial Invoice/ Proforma and click "Commercial Invoice Details" button to input details in Shipment Contents section.
	2. On Shipment Content Details page, select the appropriate terms of sale (such as DDP) from the 'Terms of Sale' dropdown list and enter rest of the details to complete the input for Commercial Invoice. Please check and ensure your choice of terms of sale does not conflict with your choice of Duties and Tax Payor (as indicated below).
	Duties & Taxes Payor Options
	1. Select 'Shipper' or 'Recipient' or 'Third Party' from the dropdown list of 'Bill Duties and Taxes to'.
	2. If you are selecting 'Recipient' as duties and taxes payor, please provide 9-digit FedEx account number of the recipient.

FedEx APIs	<u>Selecting Appropriate Terms of Sale (Incoterms)</u>
	
	If you are using FedEx generated commercial invoice, in your Ship API request, please specify the Terms of Sale (such as DDP) on the commercial invoice under customsClearanceDetail as below. Please check and ensure the terms of sale you choose does not conflict with your choice of Duties and Tax Payor (as indicated below).
	
	"customsClearanceDetail": {
	    "commercialInvoice": {
	        "termsOfSale": "DDP"
	    }
	…
	
	<u>Duties & Taxes Payor Options</u>
	In your Ship API request, please specify the payor details in the "paymentType" field.
	If you are billing the duties and taxes to your 'Recipient' as duties and taxes payor, please specify the recipient's FedEx 9-digit account in the value field as below.
	
	"paymentType" can be "SENDER", "RECIPIENT" or "THIRD_PARTY".
	
	"dutiesPayment": {
	    "paymentType": "RECIPIENT",
	    "payor": {
	        "responsibleParty": {
	            "accountNumber": {
	                "value": "12345xxxx"
	            }
	        }
	    }
	}

	* For details, please refer to the API documentation on the [FedEx Developer Portal](). * For technical enquiries, please contact our APAC FedEx API support team ([apacfedexapi@fedex.com])

FedEx Web Services	Caution: SOAP based FedEx Web Services will be phased out soon. We highly recommend upgrading your integration using the new FedEx RESTful APIs. Please visit the [FedEx Developer Portal]() to learn more.
	
	 Selecting Appropriate Terms of Sale (Incoterms)
	 If you are using FedEx generated commercial invoice, in your Ship request, please specify the appropriate Terms of Sale (such as DDP) on the commercial invoice under CustomsClearanceDetail as below. Please check and ensure the terms of sale you choose does not conflict with your choice of Duties and Tax Payor (as indicated below).
	 `<CustomsClearanceDetail>`
	 …
	 `</CustomsValue>`
	 `<CommercialInvoice>`
	 `<TermsOfSale>DDP</TermsOfSale>`
	 `</CommercialInvoice>`
	 …
	 Duties & Taxes Payor Options
	 In your Ship request, please specify the payor details in the " PaymentType " field.
	 If you are billing the duties and taxes to your 'Recipient' as duties and taxes payor, please specify the recipient's FedEx 9-digit account in the value field as below.
	
	 " PaymentType" can be "SENDER", "RECIPIENT" or "THIRD_PARTY".
	
	 `<DutiesPayment>`
	 `<PaymentType>RECIPIENT</PaymentType>`
	 `<Payor>`
	 `<ResponsibleParty>`
	 `<AccountNumber>12345xxxx</AccountNumber>`
	 `</ResponsibleParty>`
	 `</Payor>`
	 `</DutiesPayment>`

	* For technical enquiries, please contact our APAC Web Services support team (apacwebservices@fedex.com).
FedEx Compatible solutions / Third-party solutions	Please contact your solution provider for assistance in updating the fields.