

# New enhancement to FedEx Billing Online (FBO)

# Ready access to multiple-piece shipment details with FedEx Billing Online (FBO)

To provide full transparency on your multiple-piece shipment (MPS), the package-level details in a MPS are now accessible in FedEx Billing Online (FBO). We hope this added information can help you address common weight-related questions on MPS.

As a registered user of FBO, not only can you view MPS package-level details by logging into fedex.com/en-cn/billing.html, but you can also download detailed package information from the Data Download Center in FBO.

### A. Invoice detail view

| Ex Billing Online   |              |                                |  |             | View<br>0.00  | Cart 📳 🖻           | rinter-friendly        | Logout                      | 0   | Hel         |
|---|--------------|--------------------------------|--|-------------|---|--------------------|------------------------|-----------------------------|---|-------------|
| Account Summary Se  | earch/Downlo | oad 🔻 My C                     | ptions 🔻   |             |   |                    |                        |                             |   | -           |
| voice Detail View   |              |                                |  |             |   |                    |                        |                             |   | Ba          |
| voice Summary   |              |                                |  |             |   |                    |                        |                             | ⊘ <u>Help</u> ⊡                               | Hide        |
| Billing Information   |              |                                |  | a.;         | Charge Summary  |                    |                        |                             |   | ails        |
| Invoice no.<br>Account no.<br>Control no.<br>Store ID no.<br>Invoice type<br>Invoice date |              | <u><prev< u=""> In</prev<></u> | Voice # View Ne<br>Accoun<br>Control<br>Fre<br>22-Nov-2<br>Clo | ight<br>021 | Total standard charges<br>Total discounts<br>Total additional charge<br>Total taxes<br>Total invoice amount<br>Two thousand F | s                  | leven and Sever        | nty Eight Cents             | 2.026.2<br>0.0<br>385.5<br>0.0<br>NZD 2,411.7 | 0<br>8<br>0 |
| Balance due   |              |                                | NZDO   |             |   |                    | Down                   | iload invoice               | Dispute invo                                  | bice        |
| View Invoice History  |              |                                |  |             |   |                    | Down                   | load invoice                |   |             |
| Balance due   | •            |                                |  |             |   |                    | Down                   | iload invoice<br>Results pa | 0   | Help        |
| Balance due<br><u>View Invoice History</u><br>edEx Invoice Details                        | Date         | Product group                  |  |             | Meter   | Shipper<br>Account | Down<br>Total Billed B | Results pr                  | 0   | Help        |

# **B. Tracking ID details**

#### **1. FedEx Intl MPS Package Trk#List** (New Section): Get details on your MPS packages

#### 2. MPS Package Trk#: Click on the air waybill # link to see MPS package details

| Billing Online   |                     |   |  | View Cart<br>0.00 | Printer-friendly | Logout   | ?             | He            |
|--|---------------------|---|--|-------------------|------------------|--|---------------|---------------|
| count Summary Search   | Download 🔻 N        | My Options 🔻  |  |                   |                  |  |               |               |
| cking ID Details   |                     |   |  |                   |                  |  |               | B             |
| acking ID Summary  |                     |   |  |                   |                  | ¢.   | @ <u>Help</u> | ⊟ <u>Hide</u> |
| Billing Information  |                     |   | Messages   |                   |                  |  |               |               |
| Air waybill no.  |                     | Air waybill #   |  |                   |                  |  |               |               |
| nvoice no.   |                     | Invoice #   |  |                   |                  |  |               |               |
| Account no.  |                     | Account #   |  |                   |                  |  |               |               |
| Bill date  |                     | 09-DEC-2021   |  |                   |                  |  |               |               |
| Fotal Billed<br>Control no.  |                     | 2411.78<br>Control #  |  |                   |                  |  |               |               |
| Fracking ID Balance due  |                     | NZD0.00   |  |                   |                  |  |               |               |
| ew Invoice History<br>ew signature proof of delivery   |                     |   |  |                   |                  |  |               |               |
| ansaction Details  |                     |   |  |                   |                  |  | @ <u>Help</u> | ⊟ <u>Hid</u>  |
| Sender Information   |                     |   | Recipient Inform   | nation            |                  |  |               |               |
| US<br>Shipment Details<br>Ship date<br>Payment type<br>Service type<br>Zone<br>Package type<br>Weight<br>Customer Reference<br>Reference #2<br>Reference #3<br>Pieces<br>Meter No.<br>Declared value |                     | 09-DEC-2021<br>Consignee<br>IP<br>01<br>33.00kgs<br>0000135195<br>4<br>1046573<br>NZD | NAPIER 4001<br>NZ<br>Freight Charges<br>Fuel Surcharge<br>Out of Delivery A<br>Peak Surcharge<br>Total charges | rea Tier B        |                  | 2.026.20<br>296.18<br>30.00<br>59.40<br>NZD2411.78 |               | Disp          |
| dEx Inti MPS Package Trk#  | List                |   |  |                   |                  | Results  | per page      |               |
| MPS Package Trk  | # MPS Master Tracki | ng Id Ship Date Rated V   | Veight Rated Wot UOM   |                   |                  |  |               |               |
| Air waybill #  | Air waybill #       | 12/09/2021 10   | kg   |                   |                  |  |               |               |
|  | Air waybill #       | 12/09/2021 9  | kg   |                   |                  |  |               |               |
| Air waybill #  | All waybii #        |   |  |                   |                  |  |               |               |
|  | Air waybill #       | 12/09/2021 9  | kg   |                   |                  |  |               |               |

## C. MPS package tracking# details (new FBO screen)

**1. [Dispute]:** Click this button to submit a dispute on the weight or dimensions of your MPS package. Note: For other types of disputes that are not related to package weight or dimensions, please submit a dispute from **Tracking ID Details** (see page 2)

| 202   |  |                   | View Cart<br>0.00 | Printer-friendly | Logout | ? Help        |
|---|--|-------------------|-------------------|------------------|--------|---------------|
| ccount Summary Search/D   | ownload 🔻 My Options 👻                           |                   |                   |                  |        |               |
| PS Package Tracking# Detail   | Is   |                   |                   |                  |        | ⊘ <u>Help</u> |
| Sender Information  |  | Recipient Infor   | mation            | Y                |        | _             |
| COLORADO SPRINGS CO 80921<br>US   |  | NAPIER 4001<br>NZ |                   |                  |        |               |
| MPS Package Details   |  |                   |                   |                  |        |               |
| Tracking id   | Air waybil #<br>Air waybil #                     |                   |                   |                  |        |               |
| Tracking id<br>Master Tracking ID<br>Account<br>Ship Date   |  |                   |                   |                  |        |               |
| MPS Package Details<br>Tracking id<br>Master Tracking ID<br>Account<br>Ship Date<br>Actual Weight<br>Rated Weight | Air waybill #<br>Account #<br>12/09/2021<br>9 kg |                   |                   |                  |        |               |
| Tracking id<br>Master Tracking ID<br>Account<br>Ship Date<br>Actual Weight  | Air waybill #<br>Account #<br>12/09/2021         |                   |                   |                  |        | Dispute       |

# D. Dispute tracking ID (For package-level disputes) (new FBO screen)

- 1. **Dispute Reason:** Please select a reason from this drop-down list.
  - If '**Incorrect Dimension**' is selected, a set of numeric entry fields for dimensions and the Unit Of Measure (UOM) will be displayed
  - If 'Incorrect Weight' is selected, numeric entry fields for weight and the UOM will be displayed
- 2. Additional Dispute Comments: You may provide other helpful information here.

| edEx Billing Online        | •  |                       |                           |                        | View Car<br>0.00           | t Printer-friendly        | Logout | ?        | Help T           |
|----------------------------|--|-----------------------|---------------------------|------------------------|----------------------------|---------------------------|--------|----------|------------------|
| Account Summary            | Search/Dov   | vnload 🔫              | My Options 🔻              |                        |                            |                           |        |          |                  |
| Dispute Tracking I         | D  |                       |                           | P                      |                            |                           |        |          | Back             |
| Please enter any pertiner  | nt details below. To e                               | nsure your di         | spute is processed in a l | umely manner, please o | to not use this form for s | uppon requests.           |        | <u>(</u> | Clear all fields |
| Dispute Information        | on   |                       |                           |                        |                            |                           |        |          | @ <u>Help</u>    |
| Tracking Id<br>Account no. |  | waybill #<br>ccount # |                           | Additional Dispute     | Comments                   |                           |        |          |                  |
| Invoice no.                | Ir   | nvoice #              |                           |                        |                            |                           |        |          |                  |
| Master Tracking ID         | Air  | waybill #             |                           |                        |                            |                           |        |          |                  |
| Rated Weight<br>Dimensions | 10 x 1   | 9 kg<br>10 x 10 cm    |                           |                        |                            | 7                         |        |          |                  |
| Dispute Reason             | Please select  | ~                     |                           |                        | Ĩ.                         | aximum character limit is | 1000.  |          |                  |
|                            | Please select<br>Incorrect Dimen<br>Incorrect Weight |                       |                           |                        |                            |                           |        |          |                  |
|                            |  |                       |                           |                        |                            |                           |        | Sub      | mit dispute      |
|                            |  |                       |                           |                        |                            |                           |        |          | Back             |

# E. Search/Download

| 2. Quick search: You can search with your MPS r<br>tracking ID  |  |                |
|---|--|----------------|
| Account Summary Search/Download My Options  | View Cart (P) <u>Printer-friendly</u><br>0.00  | Ecogout ? Hele |
| earch 1 Enter Search Criteria 2 View/Download Search Results  |  |                |
| Denotes required field  |  | Clear all fiel |
| Search 🛛 🔿 🛉  | lelp Quick Search  | © <u>Hel</u>   |
| You must execute a search to generate a <u>download file</u> . Use a previously saved search or create a new sear<br>that you have the option to save. Note: Results will not include "non-standard" invoices.<br>Select values to search Search results will be limited to 15 Invoices or Tracking IDs per search.<br>* Search for Please select<br>* Account number and Store ID (CTRL + select to search multiple accounts)<br>Select All<br>Account No - Store ID<br>700341321<br>Account # | ch You must execute a search to generate a<br>information you want to search on and ent<br>* Search for<br>Please select | Quick Search   |
| * Select date range<br>From 11/21/2021 III To 12/21/2021 IIII<br>Only invoices viewable in FedEx Billing Online are available for download.<br>* Status All V<br>Download data Sear   | ch   |                |

## F. File download

1. Your downloaded file will consist of MPS package details including the following additional columns appended from column BE :

| Column Name              | Column | Single-piece<br>shipment | MPS shipment<br>level | MPS package<br>level |
|--------------------------|--------|--------------------------|-----------------------|----------------------|
| MPS Package Tracking ID  | BE     |                          |                       | Y                    |
| Dimensional (Dim) Length | BF     |                          |                       | Y                    |
| Dim Width                | BG     |                          |                       | Y                    |
| Dim Height               | BH     |                          |                       | Y                    |
| Dim Divisor              | BI     | Y                        |                       | Y (only master)      |
| Dim Unit                 | BJ     |                          |                       | Y                    |
| Rated Weight Amount      | BK     | Y                        | Y                     | Y                    |
| Rated Weight Units       | BL     | Y                        | Y                     | Y                    |
| ZoneCode                 | BM     | Y                        | Y                     |                      |

- 2. The new download file template with the additional columns will apply to both multiple-piece and single-piece shipments
- 3. MPS package records can be filtered by 'MPS Package Tracking ID' column
- 4. Weight Unit will change from 'L' to 'P' for pound in the existing 'Actual Weight Units' (column AI). 'Rated Weight Units' (column BL) will also use 'P' for pound

| Air Waybill Number | MPS Package T | racking ID | Dim Length | Dim Width | Dim Height | <b>Dim Divisor</b> | Dim Unit          | Rated Weight Amount | <b>Rated Weight Units</b> | Zone Code |
|--------------------|---------------|------------|------------|-----------|------------|--------------------|-------------------|---------------------|---------------------------|-----------|
| Air waybill #      |               |            |            |           |            |                    |                   | 50                  | Р                         | 2         |
| Air waybill #      | Air waybill # |            | 10         | 10        | 10         | 139                | 1                 | 20                  | Ρ                         |           |
| Air waybill #      | Air waybill # |            | 10         | 10        | 10         |                    | 1                 | 15                  | P                         |           |
| Air waybill #      | Air waybill # |            | 10         | 10        | 10         |                    | L                 | 15                  | Ρ                         |           |
|                    |               |            | estimate.  |           |            |                    | - 9 <sub>10</sub> |                     |                           |           |

MPS shipment-level information

MPS package-level information

