

FedEx® Billing Online

Panduan Pengguna untuk Pencarian/Pengunduhan Dokumen

1. Invoice(s)
2. Dokumen Kepabeanan
3. Credit Note

Search/Download – Invoice

Anda dapat mencari dan mengunduh invoice / ID pelacakan / referensi pembayaran dengan jenis file yang diinginkan melalui tab menu 'Search / Download'.

Langkah-langkahnya adalah sebagai berikut,

1. Klik 'New Search or Download' di bawah menu 'Search / Download' dan masukan angka untuk pencarian.
2. Klik tombol 'Search'.
3. Ini akan diarahkan langsung ke halaman View / Download Search Result. Silakan pilih hasilnya dan klik 'Create Download File'.
4. Ini akan diarahkan langsung ke halaman Download Centre, unduhan file Anda akan disiapkan.
5. Setelah file siap, Anda dapat mengklik dan mengunduhnya.

The screenshot shows the 'Search/Download' interface. At the top, there are tabs for 'Account Summary', 'Search/Download', and 'My Options'. Below this, there are two steps: '1 Enter Search Criteria' and '2 View/Download Search Results'. A red circle with the number '1' is placed over the 'Enter Search Criteria' step. The search form includes a 'Search' input field with a 'Help' icon, a 'Search for' dropdown menu, and a 'Select values to search' section with a 'Select All' checkbox. There is also a date range selector with 'From' and 'To' fields, and a 'Status' dropdown menu. A red circle with the number '2' is placed over the 'Search' button. A large orange arrow points downwards from the 'Search' button.

The screenshot shows the 'View/Download Search Results' interface. It includes a 'Search Criteria' section with a 'Back' button and a 'Help' icon. Below this is a table of search results. A red circle with the number '3' is placed over the 'Create download file' button at the bottom right.

| Select all | Invoice Number | View/print | Invoice type | Invoice date | Due date | Account No. | Invoice status | Original Charges | Balance due |
|--------------------------|----------------|------------|--------------|--------------|----------|-------------|----------------|------------------|-------------|
| <input type="checkbox"/> | 2-1071-4 | | Duty/tax | 31-May-2019 | 07-JU | 3714 | Closed | 260.86 | 0.00 |
| <input type="checkbox"/> | 2-1071-4 | | Duty/tax | 20-Jun-2019 | 27-JU | 3714 | Open | 602.95 | 602.95 |
| <input type="checkbox"/> | 2-1071-4 | | Freight | 13-Jun-2019 | 13-JU | 3714 | Open | 344.10 | 344.10 |
| <input type="checkbox"/> | 2-1071-4 | | Freight | 06-Jun-2019 | 06-JU | 3714 | Open | 367.70 | 367.70 |

The screenshot shows the 'Download Center' interface. It includes a 'Download Results' section with a 'Help' icon and a message: 'You have 1 file(s) ready for download.' Below this is a section titled 'My Files Ready for Download or Viewing' with a 'Help' icon. A red circle with the number '4' is placed over the 'My Files Ready for Download or Viewing' section. Below this is a table of files ready for download. A red circle with the number '5' is placed over the 'Remove all' button at the bottom right.

| Name of download file | File type | Status | Generated by | Created on | Expires on | Action |
|-----------------------|-----------|----------|--------------|-------------|-------------|--------|
| Testing | XLS | Complete | Lily Chng | 25-Jun-2019 | 10-Jul-2019 | Remove |

Search/Download - Dokumen Kepabeanan

Anda dapat mencari dan mengunduh dokumen kepabeanan (paperwork) terkait pajak/bea pada kiriman Anda.

Langkah-langkahnya adalah sebagai berikut,

1. Klik 'New Search or Download' yang ada di bawah menu 'Search/Download', pilih 'ID Pelacakan' sebagai kriteria pencarian dan masukan nomor air waybill dan klik 'Quick Search'.
2. Pilih catatan pengiriman bea / pajak dan Anda akan diarahkan kembali ke layar Rincian Pengiriman Bea / Pajak. Klik tautan 'Download Custom Documentation'.
3. Ini akan diarahkan langsung ke halaman download centre, file unduhan Anda akan disiapkan.
4. Setelah file siap, Anda dapat mengklik dan mengunduhnya.

Catatan: Ketersediaan dokumentasi custom mungkin berbeda menurut negara / wilayah.

The screenshot shows a multi-step process for searching and downloading documents. It starts with the 'Account Summary' page where the 'Search/Download' menu is selected. The 'New Search or Download' option is chosen, leading to a search criteria page. A 'Quick Search' box is used to enter a tracking ID. The search results page shows 'Express Duty/Tax Shipment Detail' for a specific tracking ID, with a 'Download Custom Documentation' link highlighted. This link leads to the 'Download Center' page, which displays 'Download Results' and a list of files ready for download. The final step shows the 'My Files Ready for Download or Viewing' section with a table of files.

| Name of download file | File type | Status | Generated by | Created on | Expires on | Action |
|-----------------------------|-----------|----------|---------------------------|-------------|-------------|--------|
| 770438465112CustomsDocument | PDF | Complete | Shafiee Fireeye Sinaapore | 12-Jun-2020 | 27-Jun-2020 | Remove |

Cari / Unduh – Credit Note

Anda dapat mencari dan mengunduh Credit Note untuk invoice Anda dengan penyesuaian kredit.

Langkah-langkahnya sebagai berikut,

1. Klik pada invoice yang terdapat penyesuaian pada halaman ringkasan.
2. Klik pada tombol 'Lihat Riwayat Invoice'
3. Geser ke bawah ke bagian 'Penyesuaian Invoice dan Pembayaran Diterapkan'
4. Klik pada ikon PDF untuk credit note
5. Credit Note PDF akan dibuka di jendela lain melalui perangkat lunak Adobe Reader.

Catatan: Ketersediaan credit note dapat berbeda di setiap negara atau wilayah.

Invoice List (Paid/Closed)

For invoices older than 31 days, please [click here](#).

Filter by: None selected | Results per page: 10

| Select all | Invoice no. | View/print | Invoice type | Invoice date | Due date | Account no. | Invoice status | Original Charges | Adjusted | Paid | Balance due | Currency |
|--------------------------|-------------|------------|--------------|--------------|-------------|-------------|----------------|------------------|-----------|------|-------------|----------|
| <input type="checkbox"/> | 3-048- | | Freight | 08-Nov-2022 | 08-Dec-2022 | | Closed | 4,292.34 | -4,292.34 | 0.00 | 0.00 | AUD |

[Download/Print/Save](#)

[Icon Legend](#)

Invoice Detail View

Invoice Summary

Billing Information

Invoice no. Account no. Control no. Store ID no. Invoice type Invoice date Due date Invoice status Balance due

Freight 08-Nov-2022 08-DEC-2022 Closed AUD0.00

[View Invoice History](#)

[View/print digitally signed PDF](#)

[Download digitally signed PDF and signature validation](#)

Charge Summary

Total standard charges 5,108.96
Total discounts -2,043.58
Total additional charges 1,226.96
Total taxes 0.00
Total invoice amount AUD 4,292.34
Four thousand Two Hundred Ninety Two and Thirty Four Cents

[View Details](#)

[Download invoice](#) [Dispute invoice](#) [Pay invoice](#)

Invoice Adjustments and Payments Applied

Results per page: 10

| Activity | View/Print | Download | Date | Currency | Transaction Amount | Invoice/Tracking ID Balance | Payment Type | Payment Reference |
|------------------|------------|----------|-------------|----------|--------------------|-----------------------------|--------------|-------------------|
| Starting Balance | | | 26-Jun-2020 | SGD | 0.0 | 22.82 | | |
| Credit Note | | | 30-Jun-2020 | SID | 22.82 | | 393242080726 | |