FedEx Ship Manager® Lite User Guide

Faster and easier shipping using a QR Code

1
Scan the QR code

Access the site by using your mobile QR code scanner to scan the code or browse
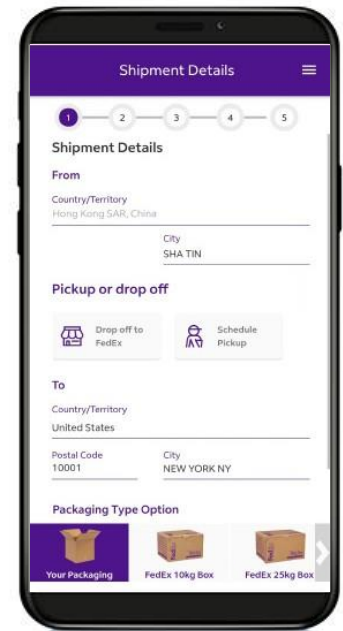www.fedex.com/nz/mobileshipping

2
Login Page

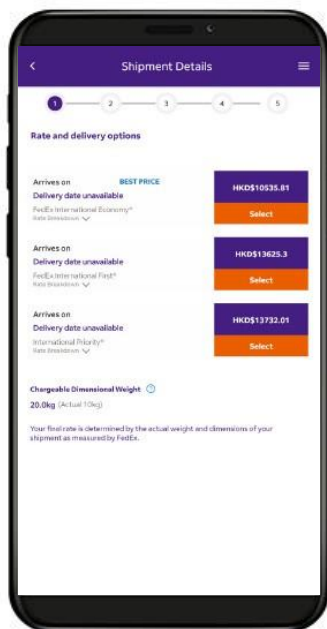Enjoy customized features by logging in or create an ad hoc shipment without logging in

3
Shipment Details*

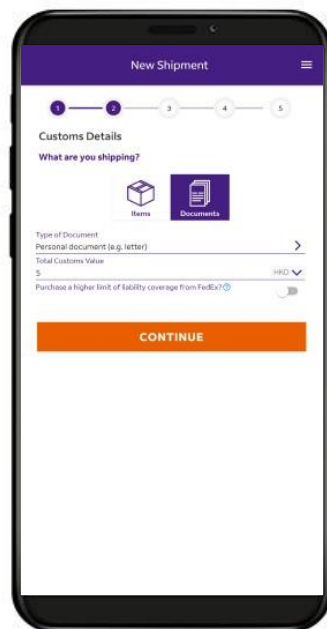Provide your shipment basic details and choose the package PICKUP or DROP OFF option

4
Rate and service

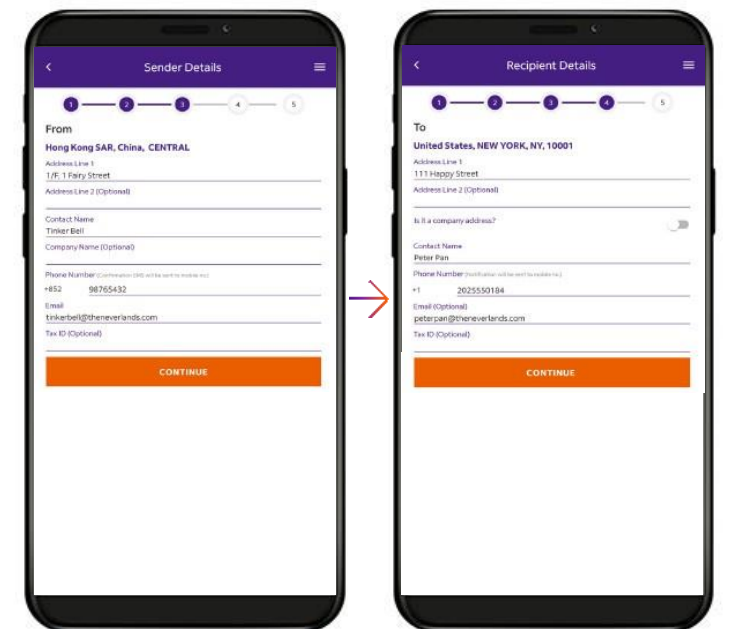Tap SHOW RATE to choose your desired service and rate

5
Customs Declaration

Provide the shipping item details in English for customs inspection
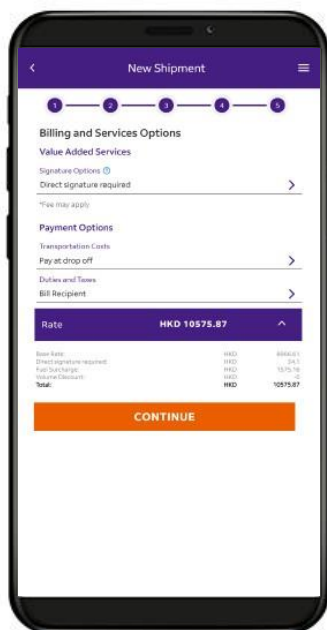
6
Sender & Recipient Details

Enter the contact details in English (you and your recipient will receive SMS and email notifications if a mobile phone number and an email address are provided)
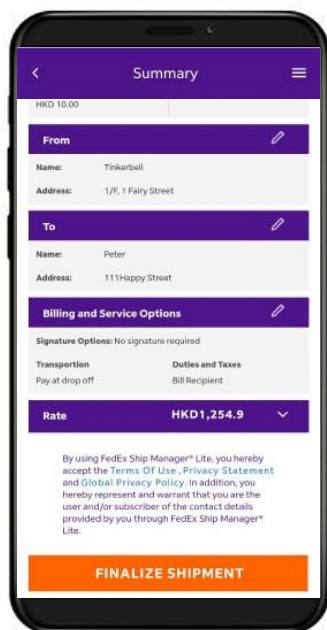
7
Value-added Service & Billing Option

Choose your delivery signature option (surcharge may apply), and provide the payment option
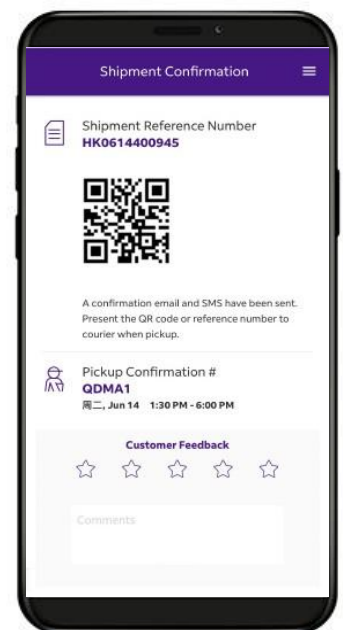
8
Shipment Summary

Review the shipping information and tap FINALIZE SHIPMENT to confirm the shipment

9
Shipment Confirmation

Present the QR code to your courier to complete your shipment

*Pick up function is only available for FedEx user ID login users